



# TOWN OF WEST SENECA

MATTHEW D. ENGLISH  
SUPERINTENDENT OF  
HIGHWAY DEPARTMENT

TOWN SUPERVISOR  
SHEILA M. MEEGAN  
TOWN COUNCIL  
EUGENE P. HART  
WILLIAM P. HANLEY, JR.

TO: The Honorable Town Board

FROM: Matthew D. English

DATE: March 7, 2019

RE: **ATTENDANCE TO 2019 10<sup>TH</sup> ANNUAL CSEA PEER  
TRAINER RERFRESHER TRAINING**

Honorable Town Board Members:

Kindly authorize Brian Cummins to attend the 2019 10th Annual CSEA Peer Trainer Refresher training from April 23-25, 2019. He will make use of Union Safety & Health Leave time, which is paid at his normal rate of pay. Travel expenses will be paid by CSEA.

Per the Labor Agreement on pg 80:

"Additionally, employees who attend CSEA sponsored Safety & Health Trainings shall be released from their normal job duties with their normal rate of pay and without charge to Union leave time. No more than 4 employees shall be off per year on such Safety & Health training leave time."

Sincerely,

Matthew D. English  
Superintendent of Highways

