

**WEST SENECA COMMUNITY ROOM**  
**1300 Union Road**  
**West Seneca, NY 14224**

**TOWN BOARD PROCEEDINGS**  
**Work Session**  
**January 28, 2019**

Supervisor Sheila M. Meegan called the work session to order at 3:00 P.M. with the Pledge of Allegiance led by Senior Recreation Therapist of Senior Services Mary Josefiak.

**ROLL CALL:** Present - Sheila M. Meegan Supervisor  
Eugene P. Hart Councilman  
William P. Hanley, Jr. Councilman  
Tina Hawthorne Town Attorney  
Jacqueline A. Felser Town Clerk  
Daniel Denz Chief of Police  
Steven Tanner Town Engineer  
Megan Wnek Director of Finance  
Lauren Masset Recreation Supervisor  
Mary Josefiak Senior Recreation Therapist of Senior Services  
Laura Devine Director of Human Resources  
Emily Melski Secretary to Supervisor

Supervisor Meegan read the Fire Prevention Code instructing the public where to exit in case of a fire or an emergency.

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**RECREATION SUPERVISOR LAUREN MASSET**

- Summer program registration begins Friday, Feb 1<sup>st</sup> for all valid resident ID card holders
- Saturday, February 2, 2019 from 10:15 A.M. – 12:15 P.M. the recreation office will be open specifically for resident ID card issuance
- Summer program registration event Saturday, February 16<sup>th</sup> from 10:15 A.M. – 12:15 P.M. Residents will be able to obtain ID cards and valid resident ID card holders will be able to register for summer programs. West Seneca Girls Softball and West Seneca Soccer Club have agreed to join the event.

**TOWN ENGINEER STEVEN TANNER**

- Ready to bid Phase 5 of the sewer project; town received two grants to be used towards the sewer project totaling \$2.1 million; Supervisor Meegan noted the town has been awarded over \$13 million in grant funding during her tenure

**DIRECTOR OF FINANCE MEGAN WNEK**

- Large impact on tax bills is due to the Buffalo Sewer Authority charge and conversion of short term debt to long term debt; bond anticipation notes have a maturity date of one year which provides a better interest rate, but these had to be converted to bonds which are long term borrowing and has higher interest rates. Supervisor Meegan noted the sewer improvements were mandated. Councilman Hart noted the federal government is raising interest rates and the town went to long term borrowing before the rates go up.

**CHIEF DENZ**

- Partial funding for upcoming purchase of vehicles is from a grant obtained through Senator Gallivan

**TOWN HISTORIAN JAMES PACE**

- Open House at historical museum Sunday, February 17th from noon – 4:00 P.M.; a 1/6<sup>th</sup> scale model of Leydecker Road covered bridge will be revealed along with an updated West Seneca Police display
- Tom Yots & Joe Dugan of Preservation Studios gave a presentation on instituting a Historical Preservation Committee
  - ✓ Mr. Yots explained what it would mean to the community to become a certified local government such as supporting restoration, reconstruction, preservation and rehabilitation in the community.
  - ✓ Mr. Dugan discussed the process of getting a building on the historic register along with the benefits such as tax credits – 20 percent rebate on taxes for developer and additional 20 percent credit in NYS which is incentive for developers to not tear down a building.
  - ✓ Mr. Yots presented a model local law and stated the Town Board could adopt an ordinance on historic preservation and setup a committee. The State Historic Preservation Office is a resource that gives technical assistance, relieves the town of having to do investigating and offers grant funding for training.

**SUPERVISOR MEEGAN**

- Childrens Psychiatric Center put out a request for proposals for a 40,000 sf new building and 60,000 sf of renovations

**EXECUTIVE SESSION**

Motion by Supervisor Meegan, seconded by Councilman Hart, to recess to executive session at 4:10 P.M. to discuss a harassment issue with a white collar employee and a legal matter on contracts relative to recycling.

Ayes: All

Noes: None

Motion Carried

The board members returned from executive session at 5:15 P.M. and the work session concluded.