

WEST SENECA TOWN OFFICES
1250 Union Road
West Seneca, NY 14224

TOWN BOARD PROCEEDINGS
Work Session
December 3, 2018

Supervisor Sheila M. Meegan called the work session to order at 3:00 P.M. with the Pledge of Allegiance.

ROLL CALL:	Present	-	Sheila M. Meegan	Supervisor
		Eugene P. Hart	Councilman	
		William P. Hanley, Jr.	Councilman	
		Jacqueline A. Felser	Town Clerk	
		Jeffrey Baksa	Code Enforcement Officer	
		Daniel Denz	Chief of Police	
		Steven Tanner	Town Engineer	
		Megan Wnek	Director of Finance	
		Lauren Masset	Recreation Supervisor	
		Mary Josefiak	Senior Recreation Therapist of Senior Services	
	Laura Devine	Director of Human Resources		
	Emily Melski	Secretary to Supervisor		
	Absent	-	John J. Fenz	Town Attorney
Matthew English		Highway Supt.		

Supervisor Meegan read the Fire Prevention Code instructing the public where to exit in case of a fire or an emergency.

COUNCILMAN HART

- Report on the Ebenezer Brook Restoration Project – The town is receiving a \$20,000 grant; the town will also contribute \$5000 and two property owners will be contributing a total of \$10,000 which will bring the total project cost to \$35,000
 - ✓ First phase of the project will work on the creek from Seneca Street to the town line
 - ✓ Second phase will run from the high school property to the residential areas by Jasmine and Iris Avenue
 - ✓ 1250 feet of degraded section of the brook will be cleaned up; bank stabilization and planting of native species along with drainage issues will be addressed
 - ✓ Educational outreach will be provided to residents on ways to curtail the problem
- Project at Burchfield Nature & Art Center – Identification of invasive species will be performed; invasive species will be removed and replaced with native species plantings

DIRECTOR OF FINANCE MEGAN WNEK

- Request for proposals for professional auditing services
- Standard workday resolution for various positions

RECREATION SUPERVISOR LAUREN MASSET

- Breakfast with Santa event was held Sunday
- Annual Skate with Santa will be held December 23rd, 1:15 P.M. – 3:00 P.M.

CHIEF DENZ

- Requested executive session to discuss a staffing issue

SUPERVISOR MEEGAN

- Pearl Harbor Day ceremony will be held Friday, December 7th at noon in the Community Center gym; Spot Coffee will cater the event
- Open positions on Environmental Commission and Library Board; interested candidates are asked to submit a resume
- Tentative opening date for Spot Coffee is December 22nd

EXECUTIVE SESSION

Motion by Supervisor Meegan, seconded by Councilman Hart, to recess to executive session at 3:20 P.M. to discuss hiring of staff in the Police Department.

Ayes: All

Noes: None

Motion Carried

The board members returned from executive session at 4:00 P.M. and the work session concluded.

JACQUELINE A FELSER, TOWN CLERK