

TOWN OF WEST SENECA



JACQUELINE A. FELSER
TOWN CLERK

RECEIVER OF TAXES
REGISTRAR OF VITAL STATISTICS
NOTARY PUBLIC
RECORDS MANAGEMENT OFFICER

TOWN SUPERVISOR
SHEILA M. MEEGAN

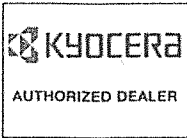
TOWN COUNCIL
EUGENE P. HART
WILLIAM P. HANLEY JR.

To: West Seneca Town Board
From: Jacqueline A Felser, Town Clerk
Date: August 22, 2018
Re: Purchase of scanner & software

Honorable Board Members:

Kindly authorize the purchase of a Kyocera TASKalfa 4002i multifunctional imaging system at a cost of \$4482 from WNY Imaging Systems, 305 Cayuga Road, Suite 140, Buffalo, NY 14225 and two Adobe Acrobat Professional licenses at a cost of \$458.34 each from I-Evolve Technology Services, 501 John James Audubon Parkway, Suite 201, Amherst, NY 14228. This equipment and software will be used to perform the backfile conversion and access project in the Assessor's Office.

The total cost of \$5398 for this purchase is fully funded under the Local Government Records Management Improvement Fund grant awarded to the town.



January 9, 2018

Proposal Prepared Exclusively for
Town of West Seneca
Assessors Offices

Proposed Equipment for 2018 Budget

Kyocera TASKalfa 4002i: Multifunctional Imaging System \$4,482.00

Specifications

- Print output speed of 40 pages per minute
- Network print, copy, color scan, and fax functionality
- 270 sheet dual scanning document processor (one-path duplex scanning)
- Scan speed: Simplex 100 IPM / Duplex 180 IPM
- Acceptable originals: 5.5" x 8.5" – 11" x 17"
- Automatic collating and stackless duplexing
- Dual 500 sheet trays – Maximum paper size of 12" x 18"
- 150 sheet multipurpose tray – Maximum paper size of 12" x 46"
- Document box – Stores frequently printed documents on the copier
- USB card interface
- Full color touch-screen control panel
- Cabinet base

Maintenance Agreement \$32.00 per month

- Includes 4,000 prints at .0065 per excess print
- Includes all service calls, parts, and toner
- Invoiced monthly

Note: No charge for delivery, installation, networking or training.



**Imaging
Systems**

305 Cayuga Road, Suite 140 | Buffalo, NY 14225
P: 716.633.1883 | F: 716.633.1963
www.wnyimaging.com



501 John James Audubon Parkway Suite 201
Amherst, New York 14228

Prepared For	Prepared By	Details
Town of West Seneca 1250 Union Rd West Seneca, NY 14224 Sheila Meegan smeegan@twsny.org (716) 997-7200	I-Evolve Technology Services  Kevin Kelly 716 505 8324 Fax 716 505 8325 kkelly@i-evolve.com	Increased Storage & Adobe Acrobat Pro Quote #: 006029 Version: 1 Delivered: 01/11/2018 Expires: 02/10/2018 Terms: Net 30 Agreement Length: 36 Months

Additional Storage

Description	Monthly Fee	Qty	Ext. Monthly
Additional Storage up to 1TB	\$250.00	0.05	\$12.50
Monthly Fee Subtotal:			\$12.50

Adobe Acrobat

Description	Price	Qty	Ext. Price
Adobe AOO LICS ACROBAT PRO 2017 MAC WIN 450PTS	\$458.34	1	\$458.34
Subtotal:			\$458.34