



TOWN OF WEST SENECA

MATTHEW D. ENGLISH
SUPERINTENDENT OF
HIGHWAY DEPARTMENT

TOWN SUPERVISOR
SHEILA M. MEEGAN
TOWN COUNCIL
EUGENE P. HART
WILLIAM P. HANLEY, JR.

TO: The Honorable Town Board
FROM: Matthew D. English
DATE: July 10, 2018
RE: **BUILDINGS AND GROUNDS TERMINATION**

Dear Honorable Town Board Members:

Please terminate Justin Tynan as a Buildings and Grounds Part-time Laborer effective July 10, 2018.

Please have the Supervisor sign the necessary forms for Erie County Personnel.

Sincerely,

Matthew D. English
Superintendent of Highways

