

# Sexual Harassment Prevention Notice



Combating  
Sexual Harassment

## **Sexual harassment is against the law.**

All employees have a legal right to a workplace free from sexual harassment, and the Town of West Seneca is committed to maintaining a workplace free from sexual harassment.

Per New York State Law, the Town of West Seneca has a sexual harassment prevention policy in place that protects you. This policy applies to all employees, paid or unpaid interns and non-employees in our workplace, regardless of immigration status. You are receiving this notice, as required by law, either at the time of hiring or during your annual sexual harassment prevention training.

If you believe you have been subjected to or witnessed sexual harassment, you are encouraged to report the harassment to a Department Head, Supervisor's Office or Human Resources so we can take action.

Our complete policy can be found on the Town Website, under "Employees" located in the bottom right corner of the home page. You can also request a copy from the Supervisor's Office or Human Resources.

Our Complaint Form is included with the policy.

## **If you have questions or to make a complaint, please contact:**

Lisa Scibetta, Director, Human Resources at 716-558-3267 or [lscibetta@twsny.org](mailto:lscibetta@twsny.org)

Amelia Greenan, Deputy Town Supervisor at 716-558-3202 or [agreenan@twsny.org](mailto:agreenan@twsny.org)

NYS Division of Human Rights Hotline at 1-800-427-2773

For more information and additional resources, please visit:  
[www.ny.gov/programs/combating-sexual-harassment-workplace](http://www.ny.gov/programs/combating-sexual-harassment-workplace)