

LICENSING PROCEDURES FOR PLUMBERS

General Information:

The Town of West Seneca requires all plumbing work to be performed by a Town of West Seneca Licensed Plumber. This includes, but is not limited to, residential, commercial; all drain line work (both interior and exterior) and all water line work. The Town of West Seneca requires you to obtain a license through the testing procedure. We do not acknowledge or accept licensing from adjacent municipalities. Once you have obtained your license, you are required to renew your license with the Town annually, which is done through the Town Clerk's office. The Town of West Seneca Code Enforcement, in conjunction with the Town of West Seneca Board of Plumbers, has the right to revoke your license if continued deficiencies are found. Valid ID, such as NYS driver's license is required to take both the test and when applying for plumbing license.

Testing Information:

Your license is based upon 3 criteria:

- 1- Written examination which consists of both multiple choice and true / false questions.
- 2- Previous experiences. This requires you to provide past employment, contacts for previous supervisors and current plumbing licenses held in adjoining municipalities.
- 3- A general isometric drawing.

Scoring:

The scoring of your test is weighted the following way:

Written exam: 70% of score

Previous experience: 15% of score (This is reviewed and scored by the Town of West Seneca Plumbing Board)

Isometric drawing: 15% of score

A passing score of 80% must be achieved in order to obtain a license.

The following is a list of specific requirements to the Town of West Seneca that may differ from International Building Codes. You are required to follow these requirements when performing work in the Town of West Seneca.

- 1- Mission bands are required on all sewer lateral repairs, not just FERNCO
- 2- House traps are required on main line laterals
- 3- Primer requirements:
 - a. Underground – Purple primer required
 - b. Not accessible after installation (buried in walls) – Purple primer required
 - c. Accessible after install (basement) – Ultraviolet primer permitted

- 4- Piping material for sewer laterals:
 - a. Town of West Seneca Sewer District – Sch 40 permitted
 - b. Erie County Sewer District- Must follow EC requirements
- 5- The Town of West Seneca requires structural plates to be installed if the drilling / notching of framing members exceed the limits set for by the Code.
- 6- The Town of West Seneca requires a 1,000 gallon minimum grease trap for all commercial uses
- 7- The Town of West Seneca requires venting through a roof to be extended 24” min above roof. (The Code allows for 6”, but due to snow we require more).
- 8- Air admittance valves are only permitted when a vent extended to the exterior can not be achieved. This is at the discretion of the Code Enforcement Officer inspecting the job. If allowed, valve must be accessible at all times.
- 9- Testing of installation:
 - a. A water and air test is required for all new homes
 - b. A water and air test is required for all underground piping
 - c. A water and air test is not required for minor alterations / additions
- 10- Plumbing permits are not required for exterior storm line work including; sump pumps, gutters, yard drains, etc. The following condition must be met:
 - a. Conductor lines are permitted to be run to road edge and installed as a “bubbler system” with no connection to storm main
 - b. Water discharge may not affect adjoining properties, roadway or sidewalks
 - c. If for some reason under specific circumstances, a direct connection to storm main line is required, approval must be obtained from Town Engineering Dept and inspected.
- 11- Sewer repair permits are required for all sanitary sewer repairs in both Town sewer districts and Erie County sewer districts
- 12- A plumbing permit is required to repair water service
- 13- Town of West Seneca License plumbers are permitted to install gas piping per specs of material selected.
- 14- The Town of West Seneca requires a plumbing permit when changing out a hot water tank.
- 15- The Town of West Seneca does not want you to allow other people to utilize your license.
- 16- The latest editions of the A.D.A. guidelines are followed.

REV:2019