

NOTICE OF PUBLIC HEARING
LOCAL LAW 2024-4

Modification of Chapter 33 Records, Public

Notice is hereby given that a public hearing will be held before the Town Board of the Town of West Seneca on July 29, 2024, at 6:00 PM in the Court Room at the West Seneca Town Hall, 1250 Union Road, West Seneca, New York, to hear all interested parties and citizens for or against the adoption of Local Law No. 4 for the year 2024. The proposed Local Law seeks to modify the location of archiving of the records in the Town of West Seneca as well as the composition of the Records Advisory Board.

Any resident of the Town of West Seneca is entitled to be heard upon said proposed adoption of Local Law No. 4 for the year 2024. Copies of the law will be available at the office of the Town Clerk for inspection by any person during regular business hours and are posted on the town's website.

Kate Newton, Town Clerk

33-5 The Town Clerk shall have at his/her disposal a storage room at a location determined by the Town Board ~~the West Seneca Senior Citizens Center~~ dedicated specifically for the storage, processing and servicing of all noncurrent and archival records for all town departments and agencies. The storage room shall be called the "West Seneca Records Center." The Town Clerk or designee shall operate the West Seneca Records Center.

33-7 The West Seneca Town Board shall appoint a nine-member Records Advisory Board based on recommendations by the Town Clerk. The Records Advisory Board shall be composed of the Town Clerk, as Records Management Officer; the Town Supervisor, a representative of the West Seneca Town Board, the Town Director of Finance ~~Comptroller~~, the Town Attorney, the Town Historian or their designees; a representative of the library located in the Town of West Seneca and two (2) town residents with expertise in the field of archives programs, records management programs or a related field.