

Supervisor Sheila M. Meegan called the meeting to order at 7:00 P.M. with 30 seconds of silent prayer followed by the Pledge of Allegiance led by Councilman Hanley.

ROLL CALL:

Present	-	Sheila M. Meegan	Supervisor
		Eugene P. Hart	Councilman
		William P. Hanley, Jr.	Councilman
Absent	-	None	

Supervisor Meegan read the Fire Prevention Code instructing the public where to exit in case of a fire or an emergency.

The meeting was dedicated to the memory of Carl Rosati.

12-A MINUTES TO BE APPROVED

- Motion by Supervisor Meegan, seconded by Councilman Hanley, to approve minutes from the June 4, 2018 work session.

Ayes: All Noes: None Motion Carried

- Motion by Supervisor Meegan, seconded by Councilman Hanley, to approve Minutes #2018-11 of June 4, 2018.

Ayes: All Noes: None Motion Carried

- Motion by Supervisor Meegan, seconded by Councilman Hart, to approve minutes from the June 5, 2018 bid opening for demolition of 980 East & West Road.

Ayes: All Noes: None Motion Carried

12-B PUBLIC COMMENTS ON COMMUNICATIONS

Motion by Councilman Hart, seconded by Supervisor Meegan, to adopt the following policy regarding public comments on communications at Town Board meetings:

Public comment on communications is offered at the beginning of Town Board meetings as an opportunity for individuals to provide comments and input to the Town Board prior to voting on any communications. Speakers must approach the dais, announce the numbered communication they wish to address and address only that item. Speakers have up to two minutes to provide their comments to the Town Board, subject to modification depending upon time constraints of a particular meeting. Comments should be directed to the Town Board. Respectful discourse is required.

Ayes: All Noes: None Motion Carried

12-B PUBLIC COMMENTS ON COMMUNICATIONS

- Two residents spoke against and one resident spoke in favor of Item #3 concerning the purchase of speed bumps.
- A resident referred to Item #1 concerning appointment of Amy Kobler as Secretary to the Ethics Board and questioned if she will receive a stipend. Supervisor Meegan responded Mrs. Kobler is a full-time employee and will receive overtime.
- A resident questioned the following payments in the warrant: 1) Notary renewal fee for Kristin Sandel – Is she available to notarize documents for the public; and 2) Time Warner Cable and Level 3 Communications. Supervisor Meegan responded that Mrs. Sandel works in the Police Department where there are numerous documents that need to be notarized. The Town Clerk’s office has three people available to notarize documents for the public. Payments for Time Warner Cable cover town buildings and parks and Level 3 Communications is phone service.

12-C TABLED ITEMS

1. Town Attorney re License agreement with Buffalo Fenians – Gaelic Games

Motion by Supervisor Meegan, seconded by Councilman Hart, to remove this item from the table.

Ayes: All Noes: None Motion Carried

Motion by Supervisor Meegan, seconded by Councilman Hanley, to authorize the Supervisor to sign the necessary documents to enter into an agreement with the Buffalo Fenians for their use of town facilities for the 2018 Summer Gaelic Games.

Ayes: All Noes: None Motion Carried

2. Supervisor Meegan re Appointment of John Minear as Ethics Board Attorney

Remained on the table.

12-D COMMUNICATIONS

1. Supervisor Meegan re Appointment of Amy Kobler – Secretary to the Ethics Board

Motion by Supervisor Meegan, seconded by Councilman Hanley, to appoint Amy Kobler as secretary to the Ethics Board effective June 18, 2018.

Ayes: All Noes: None Motion Carried

12-D COMMUNICATIONS

2. Supervisor Meegan re Title change for Alexa Nigro to part-time Clerk

Motion by Supervisor Meegan, seconded by Councilman Hanley, to change the title of Alexa Nigro from part-time recreation attendant to part-time clerk at a rate of \$14 per hour effective June 18, 2018 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All Noes: None Motion Carried

3. Supervisor Meegan re Purchase of speed bumps

Motion by Supervisor Meegan, seconded by Councilman Hanley, to approve the purchase of traffic control speed bumps at a cost not to exceed \$1500.

On the question, Councilman Hanley stated there is a difference between speed bumps and speed humps. He suggested purchasing speed humps which are up to 3" high and asked to amend the amount to \$2500.

Motion by Councilman Hanley, seconded by Supervisor Meegan, to amend the motion and approve the purchase of traffic control speed humps at a cost not to exceed \$2500.

Ayes: All Noes: None Motion Carried

4. Town Attorney re Bid date for sidewalk replacement – zone 2

Motion by Supervisor Meegan, seconded by Councilman Hart, to set a bid date of July 9, 2018 at 10:00 A.M. for receipt of bids on the Sidewalk Replacement Project – Zone 2.

Ayes: All Noes: None Motion Carried

5. Town Attorney re Request for proposals – Solid Waste Disposal

Motion by Supervisor Meegan, seconded by Councilman Hanley, to authorize the Town Attorney to prepare a request for proposals from qualified contractors to provide solid waste disposal services to the town with a due date of July 19, 2018.

Ayes: All Noes: None Motion Carried

12-D COMMUNICATIONS

6. Chief Denz re Resignation of Kevin Lufkin

Motion by Supervisor Meegan, seconded by Councilman Hart, to accept the resignation of Kevin H. Lufkin from his employment as a Police Officer effective June 15, 2018 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All Noes: None Motion Carried

7. Senior Recreation Therapist of Sr. Services re Appointment of Phillip Mooar as part-time van driver

Motion by Supervisor Meegan, seconded by Councilman Hart, to appoint Phillip Mooar as part-time van driver at a rate of \$11 per hour effective June 18, 2018 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All Noes: None Motion Carried

8. Recreation Supervisor re Revised pay rate – pool leadership positions

Motion by Supervisor Meegan, seconded by Councilman Hanley, to revise the pay rate for the following employees to their corresponding rate with part-time seasonal status effective June 1 – September 1, 2018 and contingent upon each employee attending all mandatory orientations and training classes and obtaining all mandatory certifications for their positions by June 21, 2018:

Head Lifeguard PT @ \$12.50 per hour
John Jerabek Angela McNeight
Julia Moore Rylie O'Connor

Asst. Pool Supervisor @ \$13 per hour
Kelly Lindner

and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel, noting Lifeguards will be paid from Salary of Laborers, part-time Acct. #1.7180.0149.

Ayes: All Noes: None Motion Carried

9. Recreation Supervisor re Pay rate increase – Progressive Swim Instructor Certification

Motion by Supervisor Meegan, seconded by Councilman Hart, to revise the rate of pay for Zach Marshall to \$13.25 per hour and Rachel Zak to \$12.50 per hour as they have obtained their Progressive Swim Instructor Certification and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All Noes: None Motion Carried

12-D COMMUNICATIONS

10. Recreation Supervisor re
Revised Recreation employee
handbook

Motion by Supervisor Meegan, seconded by Councilman Hanley, to accept revisions made to the Recreation Employee Handbook, noting the revisions updated policies and procedures for the upcoming season.

Ayes: All Noes: None Motion Carried

11. Recreation Supervisor re
Non-exclusive facility use
agreement - Western New
York Flash

Motion by Supervisor Meegan, seconded by Councilman Hanley, to authorize the Supervisor to enter into an agreement with Western New York Flash for use of the West Seneca Soccer Complex.

Ayes: All Noes: None Motion Carried

12. Town Attorney re Bid award
for demolition of 980 East &
West Road

Motion by Supervisor Meegan, seconded by Councilman Hart, to award the bid for demolition of 980 East & West Road to Pagano Excavating, Inc. at their low bid of \$13,000 and authorize the Supervisor to execute the necessary documents.

Ayes: All Noes: None Motion Carried

13. Highway Sup't. re Purchase
of Ferris 61" mower

Motion by Supervisor Meegan, seconded by Councilman Hanley, to authorize the purchase of a Ferris 61" mower at a cost of \$9839 for the Buildings and Grounds Department, noting the pricing is based on NYS Contract #529-17 Vendor ID #3092 with funds being available in Acct. #001.7110.0200.

Ayes: All Noes: None Motion Carried

12-E APPROVAL OF WARRANT

Motion by Supervisor Meegan, seconded by Councilman Hanley, to approve the vouchers submitted for audit, chargeable to the respective funds as follows: General Fund - \$383,369.63; Highway Fund - \$164,593.70; Special Districts - \$20,620.72; Capital Fund - \$1,145,800.14 (vouchers 105505 - 105861) Trust - \$268,689.86 (vouchers 105721 - 105822)

Ayes: All Noes: None Motion Carried

ISSUES OF THE PUBLIC

- A Bellwood Avenue resident commented on the need for a basketball court in her neighborhood, expressed opposition to renting Tim Russert Park to South Buffalo Rugby and presented pictures of poor conditions at Dirkson Avenue Park. Councilman Hanley commented on vandalism that occurred at Harlem Road Park and Dorrance Avenue Park, noting the rims and backboards were taken off the posts of the basketball court. Councilman Hart stated he had the unsafe conditions removed at Dirkson Avenue Park and they will now begin the process of making it safe and replacing equipment. Highway Sup't. Matthew English stated he received calls from residents who are against a basketball court.
- A Burch Avenue resident referred to grant money received to update playgrounds and understood Tim Russert Park was at the top of the list. Supervisor Meegan responded when the money is received from Senator Gallivan's office it will be used to purchase park equipment and making all parks ADA compliant is a priority.
- A Mill Road resident commented on the cost of speed humps and suggested concrete barriers instead. A Covington Drive resident commented on speed humps being built into the road. Councilman Hanley responded a speed hump is lower and wider than a speed bump and does not have to be built into the road. The \$2500 cost is for one set of speed humps and signage.
- James Manley of the West Seneca Veterans Committee commented on reinstallation of the bricks in the veterans Walkway of Freedom and the need to find a place for the Vietnam Memorial that is currently in storage and Korean War Memorial that the town will receive in August. Highway Sup't. Matthew English stated Stone Art Memorial needs to be contacted to move the memorials when they determine where they will be located.
- A Covington Drive resident suggested using Community Development Block Grant funds for repairs to low income homes. Supervisor Meegan advised Community Development Block Grant funds cannot be used for that purpose; the funds are used for road repair and in the past for upgrades at the senior center.
- A Covington Drive resident commented on Town Board meetings scheduled at 3 P.M. during the summer. Councilman Hanley responded the Town Board schedule will be mixed between afternoon and evening meetings.
- A Covington Drive resident referred to a previous question about a sidewalk replacement that was done by the town. Highway Sup't. Matthew English responded the Town Code was amended in 2001 and town residents were made responsible for replacing their own sidewalks. The list that predated the amendment was finally caught up in 2014, so it is possible the replacement may have been from that list. Mr. English stated the town could replace a sidewalk if there is a tree in the sewer, a manhole cover in the sidewalk or if it is due to a bad batch of limestone. He will check on the address in question.
- A Union Road resident suggested adopting a financial disclosure policy for town officials.
- A Union Road resident referred to the order of legislation in the Town Code. Town Attorney John Fenz explained the missing numbers in the code is in anticipation of upcoming chapters.
- A resident suggested live streaming meetings. Supervisor Meegan announced the next Town Board meeting will be live streamed on You Tube, Facebook and Periscope TV.

PRESENTATION OF COMMUNICATIONS BY BOARD MEMBERS AND DEPARTMENT HEADS

SUPERVISOR MEEGAN

- West Seneca Community 5K Run will be held Thursday, June 21st at 6:30 P.M. followed by awards, food, drinks and entertainment. The race is sponsored by the West Seneca Spirit Boosters and West Seneca PBA.
- Congratulated West Seneca West on winning the Prep Talk Awards for overall sports program of the year. West Seneca West is the New York State champion in football, New York State runner up in hockey, Section VI champions in football, girls cross country, girl's indoor track and field, boy's basketball, hockey and co-ed cheerleading along with Section V finalist in basketball.

RECREATION SUPEVISOR LAUREN MASSET

- The Recreation Department has moved to their new space at the Community Center and Library.

COUNCILMAN HART

- Currently researching creation of a Financial Advisory Board and will be bringing it up for discussion at an upcoming meeting

ADJOURNMENT

Motion by Supervisor Meegan, seconded by Councilman Hart, to adjourn the meeting at 8:10 P.M.

Ayes: All

Noes: None

Motion Carried

JACQUELINE A FELSER, TOWN CLERK