

**West Seneca Internal Audit Committee
February 6th, 2024, Meeting Agenda
@ 6:00PM CCL Small Conference Room
1300 Union Rd West Seneca NY 14224**

Pledge of Allegiance

Roll Call

Meeting Minutes

Announcements

Old Business

1. Review Year End Report

New Business

1. Mission Statement
2. Town Credit Card Charges
3. Budget Line Items March 2024
4. Budget Line Items Review Schedule

Administrative

2024 Meetings Dates - all meetings start @ 6:00 p.m.

March 5, 2024

April 2, 2024

May 7, 2024

June 4, 2024

July 2, 2024

August 6, 2024

September 3, 2024

October 1, 2024

November – no meeting - Election Day

December 3, 2024

Finance Department Documents

Documentation Requests

Meeting Agenda/Reports/Minutes Procedures

Public Comment

Adjournment