

**DRAFT**

Chairperson Teager called the meeting to order at 6:00 P.M.

**ROLL CALL:**

Members Present - Michael Teager, Chairperson  
Teresa Funk, Vice-Chairperson  
Anna Garvey  
Lawrence Kavanaugh, Jr.  
Jon Minear, Deputy Town Attorney

Absent - Kayla Leonard

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**MINUTES TO BE APPROVED**

Motion by Chairperson Teager, seconded by Mr. Kavanaugh, to approve Minutes of the January 11, 2023, meeting with the following correction to the approval of Minutes of December 14, 2022, to be: "On the question, Chairperson Teager noted the correction and Mr. Kavanaugh..." (replacing "to that" with "and").

Ayes: All

Noes: None

Motion Carried

**COMMUNICATIONS**

March 2023 meeting date and work session(s) for Town Code

Chairperson Teager stated a work session would be useful for discussing revisions to the Ethics Code and questioned the Ethics Board members' availability on March 15<sup>th</sup> or March 22<sup>nd</sup>. The members agreed to attempt March 15, 2023, if a meeting room is available. Chairperson Teager asked Ethics Board Attorney Minear if it would be acceptable to cancel the March 8th meeting. Mr. Minear stated unless there is business to be accomplished, it is acceptable to cancel the meeting. Chairperson Teager requested the board members review the Ethics Code prior to the work session.

**EXECUTIVE SESSION**

Motion by Chairperson Teager, seconded by Mr. Kavanaugh, to enter into executive session to review disclosure forms, as they pertain to past employment history, future employment plans, employment history of a corporation or limited liability company, and/or matters that may lead to the employment, demotion, discipline, suspension, dismissal, or removal of a particular person or business entity.

Ayes: All

Noes: None

Motion Carried

Motion by Chairperson Teager, seconded by Ms. Funk, to move out of executive session at 6:35 P.M.

Ayes: All

Noes: None

Motion Carried

**WEST SENECA COMMUNITY CENTER  
1300 Union Road  
West Seneca, NY 14224**

**ETHICS BOARD PROCEEDINGS  
Meeting Minutes  
February 8, 2023**

**ADJOURNMENT**

Motion by Chairperson Teager, seconded by Mr. Funk, to adjourn the meeting at 6:35 P.M.

Ayes: All

Noes: None

Motion Carried

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Margaret A. Martin  
Deputy Town Clerk/Secretary to the Ethics Board