

TOWN OF WEST SENECA



BRIAN J. ADAMS
SUPERINTENDENT OF
HIGHWAY DEPARTMENT

TO: Honorable Town Board
FROM: Brian Adams
DATE: April 18, 2022
RE: **VEHICLE PURCHASE-ENGINEERING DEPARTMENT**

Dear Honorable Town Board:

Please approve the request allowing the Highway Superintendent to complete a mini-bid via NYS Office of General Services contact award #23166. The mini bid will be for the purchase of a new pickup truck in the Engineering Department. Funds are available in the equipment line 1.1440.0200.

Sincerely,

A handwritten signature in black ink, appearing to be 'BA', written over a large, stylized signature line.

Brian Adams

Superintendent of Highways



39 SOUTH AVENUE • WEST SENECA, NEW YORK 14224 • (716) 674-4850

www.westseneca.net

badams@twsny.org