



TOWN OF
WEST SENECA
"PROUD PAST - UNLIMITED FUTURE"

To: Honorable Town Board

From: Erik Finbar, Town Assessor

Date: 3/10/2022

RE: Change PT to PT seasonal

Honorable Board Members:

Kindly change the status of part-time permanent Clerk Typist Courtney Girard to seasonal effective, March 1, 2022 - April 15, 2022 at which time she will return to part-time permanent.

Thank you for your consideration in this matter.