

TOWN OF WEST SENECA



BRIAN J. ADAMS
SUPERINTENDENT OF
HIGHWAY DEPARTMENT

TO: The Honorable Town Board

FROM: Brian Adams

DATE: February 8, 2022

RE: BUILDINGS AND GROUNDS STATUS CHANGE

Dear Honorable Town Board Members:

Please terminate Connor Houlihan as a Buildings & Grounds Part-Time Laborer and appointment him as a Full-Time Buildings & Grounds Laborer, Group 1, Step 1 @ a rate of \$22.58 effective February 15, 2022.

Connor has been part time with the department for three years showing his strong work ethic and ability to work well with others, he will continue to be an asset to the department moving forward.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian Adams", written over a large, stylized, scribbled-out signature.

Brian Adams
Superintendent of Highways

