



TOWN OF WEST SENECA

TOWN SUPERVISOR
GARY A. DICKSON
TOWN COUNCIL
ROBERT J. BREIDENSTEIN
JOSEPH J. CANTAFIO
SUSAN KIMS
JEFF PIEKAREC

ALISSA C. STRAUS
DIRECTOR OF FINANCE

TO: Honorable Town Board / Town of West Seneca

FROM: Alissa Straus
Director of Finance

DATE: February 14, 2022

RE: 2021 Budget Transfer – Town Clerk

Kindly authorize the following 2021 budget transfer for expenses related to the Town Clerk Department related to additional training.

Increase

<u>\$15.00</u>	01.1410.50414 – Town Clerk – Continuing Education and Training
\$15.00	Total Increases

Decrease

<u>\$15.00</u>	01.1410.50406 – Town Clerk – Membership Dues
\$15.00	Total Decreases