

**WEST SENECA TOWN OFFICES**  
**1250 Union Road**  
**West Seneca, NY 14224**

**TOWN BOARD PROCEEDINGS**  
**Work Session**  
**July 10, 2017**

Supervisor Sheila M. Meegan called the work session to order at 3:00 P.M. with the Pledge of Allegiance led by Steven Tanner.

<b>ROLL CALL:</b>	Present	-	Sheila M. Meegan	Supervisor
			Eugene P. Hart	Councilman
			William P. Hanley, Jr.	Councilman
			John Fenz	Town Attorney
			Amy Kobler	Deputy Town Clerk
			Matthew English	Highway Sup't.
			John Gullo	Senior Code Enforcement Officer
			Daniel Denz	Police Chief
			Steven Tanner	Town Engineer
			Lauren Masset	Recreation Supervisor
			Laura Devine	Human Resources
			Emily Melski	Secretary to Supervisor

Supervisor Meegan read the Fire Prevention Code instructing the public where to exit in case of a fire or an emergency.

**RECREATION SUPERVISOR LAUREN MASSET**

- Summer programs are underway and running well
- Currently working on finalizing the dates and movie selection for the "Movie in the Park" event

**EMILY MELSKI - FARMERS MARKET**

- Kids Day will be held July 20<sup>th</sup> with the Recreation Department organizing games, face painting, etc.
- Lions Club will host Celebrate Summer on July 27<sup>th</sup>

**HIGHWAY DEPARTMENT**

- Agenda items - two employees resigned to take different employment
- Milling and paving will begin Monday, July 17<sup>th</sup> on Thorndale Avenue, Tindle Avenue and Bellwood Avenue and should be completed in approximately three weeks

**SENIOR CODE ENFORCEMENT OFFICER JOHN GULLO**

- Working on finalizing sign ordinance amendments with the biggest change being seen along the Union Road corridor; signs on trailers will not be permitted

**TOWN ENGINEER STEVEN TANNER**

- Community Center & Library Project – on schedule overall
  - ✓ Controls will be bought off state bid; same control system the town is used to
  - ✓ Demo on existing part of library began; small amount of asbestos tile that needs to be abated
  - ✓ Road closest to the library will stay closed and signage will be put up for parking at the temporary library

- Basement inspections continue in phase 3; will be going to phase 4 in approximately three weeks
- Final walk through of Rosewood Project; project is at completion with only minor things necessary to finish

**SUPERVISOR MEEGAN**

- Assemblyman Michael Kearns was able to obtain funds through a grant for library project upgrades
- Covington Drive area will be added to the sound barrier request resolution
- Part-time clerical positions are available

**TOWN ATTORNEY JOHN FENZ**

- Public hearing date to be set for July 24<sup>th</sup> for Sign Ordinance amendments

**HUMAN RESOURCES LAURA DEVINE**

- Summer hiring process is complete and all went well

**EXECUTIVE SESSION**

Motion by Supervisor Meegan, seconded by Councilman Hanley, to recess to executive session at 3:20 P.M. to discuss a litigation matter.

Ayes: All

Noes: None

Motion Carried

The board members returned from executive session at 5:00 P.M. and the work session concluded.

  
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JACQUELINE A FELSER, TOWN CLERK