

4. Motion by Supervisor Dickson, seconded by Councilman Piekarec, that John F. Minear be appointed Deputy Town Attorney at an annual salary of \$4,000 effective January 1, 2021, and authorize the Supervisor to complete and sign the necessary forms from Erie County Personnel, noting the Deputy Town Attorney's services shall be limited to providing counsel to the Board of Ethics.

Ayes: All

Noes: None

Motion Carried

5. Motion by Supervisor Dickson, seconded by Councilman Bauer, that Clark, Patterson and Lee be hired as the provider of Engineering Services to the town at a cost not to exceed \$125,000.00 per year to be paid in a purchase order format with an allowance of up to \$75,000.00 in payments to be made during the year 2021 with said purchase order format being written on an hourly unit price basis for each service provided and a written quotation requested for hourly services by the pay scale and incorporated into the purchase order; and the Supervisor is hereby authorized to complete and execute a professional services agreement with said firm for engineering services not to extend beyond the year 2021.

On the question, Supervisor Dickson stated the town has a job posting for a town engineer and is exploring all options.

Ayes: All

Noes: None

Motion Carried

6. Motion by Councilman Piekarec, seconded by Councilman Hanley, that Harris Beach PLLC be retained as bond counsel to the Town of West Seneca for all financing matters. Services will be performed at the fees and charges as described in the Harris Beach bond counsel engagement agreement dated January 1, 2021, and the Supervisor is hereby authorized to complete and execute a retainer agreement with said firm for all financing matters for the Town of West Seneca.

Ayes: All

Noes: None

Motion Carried

7. Motion by Councilman Piekarec, seconded by Councilman Cantafio, to authorize the Supervisor to sign the grant consulting agreement with Connie D. Miner in the amount of \$30,000 a year in equal monthly installments effective January 1, 2021, through December 31, 2021.

Ayes: All

Noes: None

Motion Carried

8. Motion by Councilman Piekarec, seconded by Councilman Bauer, that Amy Kobler be appointed Registrar of Vital Statistics, at an annual salary of \$4,062 effective January 1, 2021, all fees collected to go to the Town General Fund, and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All

Noes: None

Motion Carried

16. Motion by Councilman Hanley, seconded by Councilman Bauer, that the annual salaries of the Zoning Board of Appeals and Planning Board be set at \$5,946 for the Chairman of each Board, and \$4,032 each for the other members of each Board effective January 1, 2021, and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel, noting that members of each board will be paid one-twelfth of the annual salary, with any absences to be paid at the discretion of the Chairman; however, three (3) missed meetings could be reason for removal from the board.

Ayes: All

Noes: None

Motion Carried

17. Motion by Councilman Hanley, seconded by Councilman Cantafio, that George Clifford be appointed to the Planning Board effective January 1, 2021 for a seven (7) year term ending December 31, 2027.

Ayes: All

Noes: None

Motion Carried

18. Motion by Councilman Hanley, seconded by Councilman Bauer, that Amy Kobler be appointed as Secretary to the Planning Board, at an annual salary of \$4,300, effective January 1, 2021, and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All

Noes: None

Motion Carried

19. Motion by Councilman Hanley, seconded by Councilman Bauer, that Evelyn Hicks be appointed to the Zoning Board of Appeals effective January 1, 2021 for a five (5) year term ending December 31, 2025.

Ayes: All

Noes: None

Motion Carried

20. Motion by Councilman Hanley, seconded by Councilman Cantafio, that Amy Kobler be appointed as Secretary to the Zoning Board of Appeals, at an annual salary of \$4,300, effective January 1, 2021, and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All

Noes: None

Motion Carried

21. Motion by Councilman Hanley, seconded by Councilman Bauer, that Lawrence Kavanaugh and Theresa Funk be appointed to the Ethics Board effective January 1, 2021, for five (5) year terms ending December 31, 2025.

Ayes: All

Noes: None

Motion Carried

22. Motion by Councilman Hanley, seconded by Councilman Bauer, that Molly Martin be appointed as Secretary to the Ethics Board, at an annual salary of \$1,000 effective January 1, 2021, and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

On the question, Supervisor Dickson stated the hourly fee was changed to a stipend to match the other secretary positions compensation. Councilman Piekarec stated the position should be taken over voluntarily by an Ethics Board member to save money.

Ayes: (4) Supervisor Dickson
Councilman Bauer
Councilman Cantafio
Councilman Hanley

Noes: (1) Councilman Piekarec

Motion Carried

23. Motion by Councilman Hanley, seconded by Councilman Piekarec, that Anthony Alessi, Michael Shea, and Mark Kwiatkowski, of West Seneca, New York be appointed Civil Officers of the Town of West Seneca effective January 1, 2021, for the purpose of service of process, etc. without remuneration from the Town.

Ayes: All

Noes: None

Motion Carried

24. Motion by Councilman Hanley, seconded by Councilman Piekarec, that Timothy Hourihan be re-appointed to the Board of Assessment Review for a 5-year term effective January 1, 2021, for a term expiring September 30, 2025.

Ayes: All

Noes: None

Motion Carried

25. Motion by Councilman Hanley, seconded by Councilman Bauer, that the members of the Board of Assessment Review be subject to the call of the Assessor, at an annual stipend of \$500 each and the Chairman of the Board of Assessment Review at an annual stipend of \$750, effective January 1, 2021.

Ayes: All

Noes: None

Motion Carried

26. Motion by Councilman Bauer, seconded by Councilman Piekarec, that the following officials and employees not represented by the Collective Bargaining Agreement recognized by the Town of West Seneca are hereby appointed to the following positions with salaries effective January 1, 2021, and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Megan Wnek	Director of Finance	\$73,544
Daniel Denz -	Chief of Police	\$157,747
Edward Baker -	Assistant to Chief of Police	\$123,250
Dina Weixlmann -	Secretary to Highway Sup't.	\$52,101
Amelia Greenan-	Confidential Secretary/Chief of Staff	\$45,441
Katie Almeida -	Clerk to the Town Justices	\$52,101
Teressa Stacey -	Clerk to the Town Justices	\$44,356

Ayes: All

Noes: None

Motion Carried

27. Motion by Councilman Bauer, seconded by Councilman Cantafio, that Brian Adams be appointed as Dog Control Officer at an annual stipend of \$7,000 effective January 1, 2021, and authorize the Supervisor to sign the necessary forms for Erie County Personnel.

Ayes: (4) Supervisor Dickson
Councilman Bauer
Councilman Cantafio
Councilman Hanley

Noes: (1) Councilman Piekarec

Motion Carried

28. Motion by Councilman Bauer, seconded by Councilman Cantafio, that Thomas Murtha, be appointed to a one-year term as Bingo Inspector for the Town of West Seneca at an annual salary of \$1,200, with said terms commencing January 1, 2021 and expiring on December 31, 2021, and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All

Noes: None

Motion Carried

29. Motion by Councilman Bauer, seconded by Councilman Hanley, that Jon F. Minear be appointed American with Disabilities Officer and Harassment Compliance Officer for the Town of West Seneca, with an annual stipend of \$1,000.

Ayes: All

Noes: None

Motion Carried

30. Motion by Councilman Bauer, seconded by Councilman Piekarec, that Eric Conley be appointed Emergency Manager at a salary of \$25.00 per hour, per incident, effective January 1, 2021, and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All

Noes: None

Motion Carried

31. Motion by Councilman Bauer, seconded by Councilman Cantafio, that Peter Spilsbury and Daniel McCartan be appointed Deputy Emergency Managers at a salary of \$20 per hour, per incident, effective January 1, 2021, and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All

Noes: None

Motion Carried

32. Motion by Councilman Bauer, seconded by Councilman Hanley, that the town funds be deposited in the West Seneca Offices of the following banks, effective January 1, 2021:

M&T Trust Co. - Operating, Trust & Agency, Payroll, Workers Compensation, P & A, General Investment, Reserves Account, Workers Compensation.
Evans National Bank – Operating, Trust & Agency
J.P. Morgan Chase - Operating, Capital

Ayes: All

Noes: None

Motion Carried

33. Motion by Councilman Cantafio, seconded by Councilman Hanley, that the Town Board does hereby authorize all funds of the Construction and Improvement Account to be maintained by a consolidated bank account, but that the Town continues to always maintain a separate Improvement Account, as recommended by the State Auditors.

Ayes: All

Noes: None

Motion Carried

34. Motion by Councilman Cantafio, seconded by Councilman Hanley, that the Town Board approves the blanket purchase order for utilities for the 2021 fiscal year:

Telephone:	\$83,900	Verizon Wireless, Verizon Fios, Spectrum, Level 3
Electricity:	\$475,800	NYSEG, Direct Energy, National Grid
Gas:	\$94,300	National Fuel, National Fuel Resources
Water:	\$36,230	Erie County Water Authority

On the question, Supervisor Dickson stated the amounts were recommended by Finance Director Wnek.

Ayes: All

Noes: None

Motion Carried

35. Motion by Councilman Cantafio, seconded by Councilman Bauer, that the Town Board of the Town of West Seneca, pursuant to §25 of the Town Law and §11(2) of the Public Officers Law, hereby approves the execution of a public employee's blanket bond, covering the Supervisor, Town Board, Town Clerk, Receiver of Taxes and Assessments, Collector, Superintendent of Highways, Director of Finance and two (2) Town Justices for the sum of \$100,000 and be it further resolved that the undertaking shall be effective within thirty (30) days after commencement of the term on January 1, 2021.

Ayes: All

Noes: None

Motion Carried

Motion by Supervisor Dickson, seconded by Councilman Piekarec, to add the position of Town Assessor to the public employee's blanket bond.

Ayes: All

Noes: None

Motion Carried

36. Motion by Councilman Cantafio, seconded by Councilman Bauer, that the West Seneca Bee be designated as the Official Newspaper, and that the Buffalo News and The West Seneca Sun be used at the discretion of the Board.

Ayes: All

Noes: None

Motion Carried

53. Motion by Supervisor Dickson, seconded by Councilman Bauer, that the Town Board sets the following rules relating to use of Highway personnel and equipment for emergencies:
- a. West Seneca Highway Department is authorized to provide for emergency assistance to the local school systems, fire districts and other municipalities, if personnel or equipment are requested; and
 - b. An emergency must exist and have been declared in the Erie County municipality requesting assistance; and
 - c. Highway Superintendent will promptly notify the Supervisor of such action. A written summary will be immediately given to the Town Clerk and Town Attorney outlining the details of the emergency service, including the Emergency Operations Center; and
 - d. Town equipment will be operated by West Seneca employees in the majority of work situations. However, slow-moving vehicles (roller), stationary equipment (air compressor or pumps) and light tools may be loaned to another Highway Department to be used and operated by their employees and fees may be assigned to the municipality that receives long term aid; and
 - e. West Seneca Highway Superintendent is authorized to request aid from other towns in Erie County. Non-West Seneca personnel and equipment will work under the supervision of the West Seneca Highway Superintendent.

Ayes: All

Noes: None

Motion Carried

54. Motion by Supervisor Dickson, seconded by Councilman Bauer, that Mark Koller be appointed as the Fair Housing Officer & Affirmative Action Officer effective January 1, 2021, at an annual stipend of \$1,200 and further direct Mr. Koller to submit a yearly report documenting matters handled.

Ayes: All

Noes: None

Motion Carried

55. The Town Clerk announces that Molly Martin is appointed Deputy Clerk effective January 1, 2021, at an annual stipend of \$2,500.

56. The Highway Superintendent announces that Kevin Smith is appointed Deputy Highway Superintendent effective January 1, 2020, at an annual salary of \$6,000 as set in the 2021 budget and that he act in the capacity of the Highway Superintendent in the event of his absence for any reason, e.g. vacation, illness, etc.

57. The Supervisor announces the following liaison and committee appointments for the year 2021, noting that he will also be a member of each committee:

Deputy Supervisor	James Manley
Town Historian	James Pace
Engineering & Spec.	Gary Dickson
Police & Public Safety	Gary Dickson
Senior Citizens	Jeffrey Piekarec
Recreation	William Hanley
Library Advisory	Jeffrey Piekarec
Highway	William Bauer
Insurance	Gary Dickson
Town Attorney	Gary Dickson
Justice Courts	William Hanley
Town Clerk's Office	Joseph Cantafio
Assessor's Office	William Hanley
Code Enforcement	William Bauer
Environmental	William Hanley
Band Shell	Joseph Cantafio
Solid Waste	William Hanley
Employee Assistance	William Hanley, Amelia Greenan, EBC
Human Resources	Gary Dickson
Health & Safety	Joseph Cantafio
Buildings & Grounds	William Hanley
Safety & Accident Review	Joseph Cantafio
Utility Advisory	Steve Amoia, William Hanley
Planning Board	William Bauer
Zoning Board of Appeals	Jeffrey Piekarec
Finance	Gary Dickson
Fire Districts	Jeffrey Piekarec

58. Motion by Supervisor Dickson, seconded by Councilman Bauer, to adjourn.

Ayes: All

Noes: None

Motion Carried

Amy M. Kobler

AMY M. KOBLER, TOWN CLERK