

WEST SENECA TOWN OFFICES
1250 Union Road
West Seneca, NY 14224

TOWN BOARD PROCEEDINGS
Work Session
February 5, 2018

Supervisor Sheila M. Meegan called the work session to order at 3:00 P.M. with the Pledge of Allegiance led by Town Clerk Jacqueline Felser.

ROLL CALL:	Present	-	Sheila M. Meegan	Supervisor
			Eugene P. Hart	Councilman
			William P. Hanley, Jr.	Councilman
			John Fenz	Town Attorney
			Jacqueline Felser	Town Clerk
			John Gullo	Senior Code Enforcement Officer
			Steven Tanner	Town Engineer
			Megan Wnek	Finance Director
			Laura Devine	Human Resource Director
			Lauren Masset	Recreation Supervisor
			Mary Josefiak	Senior Recreation Therapist of Senior Services
			Emily Melski	Secretary to Supervisor

Supervisor Meegan read the Fire Prevention Code instructing the public where to exit in case of a fire or an emergency.

HUMAN RESOURCE DIRECTOR LAURA DEVINE

- Working on "no smoking" signage on town property and providing info for employees that smoke

SENIOR CODE ENFORCEMENT OFFICER JOHN GULLO

- CERT class begins February 24th
- Disaster preparedness informational class is upcoming

TOWN ENGINEER STEVEN TANNER

- Resident requests for street lighting - Town Attorney John Fenz will look into process for improvements to lighting districts as opposed to creating a lighting district
- Suggested charging residents that do not respond to requests for basement inspection of the sewer connection & charging for re-inspections
- Extension of emergency sewer repair contract – request is on the agenda for a one year extension at same pricing

RECREATION SUPERVISOR LAUREN MASSET

- Resident registration for summer youth programs is open

CHIEF DENZ

- Will be working with finance on completing the federal audit for asset forfeitures

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EMILY MELSKI, SECRETARY TO SUPERVISOR

- Town of West Seneca Ski Day at Kissing Bridge to be held on February 17, 2018
- Farmer's Market – vendor applications were mailed; YES program will be a weekly participant; WNY Federal Credit Union would like to hold weekly workshops

SUPERVISOR MEEGAN

- Received a letter from Harvey D Morin Post requesting the canon in front of the building be relocated to storage at the highway garage until it can be placed in a permanent setting.

The work session concluded at 3:30 P.M.

JACQUELINE A FELSER, TOWN CLERK