



TOWN OF  
**WEST SENECA**  
"PROUD PAST - UNLIMITED FUTURE"

**ETHICAL MISCONDUCT COMPLAINT FORM**

- All Complainants must fully complete this form and return it — dated, signed and properly witnessed — to West Seneca’s Town Clerk, who will refer the matter to the West Seneca Ethics Board for review.
- To merit inquiry or other action by the Board, complaints must allege and document specific ethical misconduct by a West Seneca public servant.
- Ethics Board rules require that a copy of any actionable complaint be provided to the Respondent.

**1. INDIVIDUAL ALLEGING MISCONDUCT (Complainant)**

COMPLAINANT NAME (Please Print) \_\_\_\_\_

COMPLAINANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

WITNESS NAME (Please Print) \_\_\_\_\_ PHONE \_\_\_\_\_

WITNESS SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

COMPLAINANT ADDRESS \_\_\_\_\_

\_\_\_\_\_ PHONE \_\_\_\_\_

**2. INDIVIDUAL ALLEGED TO HAVE COMMITTED MISCONDUCT (Respondent)**

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

TITLE/POSITION/RELATIONSHIP WITH TOWN \_\_\_\_\_

**3. NATURE OF ALLEGED MISCONDUCT AND SUPPORTING DOCUMENTATION**

In your own words, please provide a description of the ethics violations you believe have occurred, referencing any and all specific pertinent information available including, but not limited to, names; dates; places; monetary amounts; e-mails; and Facebook, Twitter and/or Instagram postings; along with any other communications or actions detailing/supporting the allegation of improper conduct.

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