



- Motion by Supervisor Meegan, seconded by Councilman Hanley, that Tina Hawthorne be appointed Deputy Town Attorney at an annual salary of \$4,000 effective January 1, 2018 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel, noting the Deputy Town Attorney's services shall be limited to providing counsel to the Zoning Board of Appeals.

Ayes: All

Noes: None

Motion Carried

- Motion by Supervisor Meegan, seconded by Councilman Hart, that Drescher & Malecki LLP be retained as accounting assistants to the Town of West Seneca, noting services will be performed at the fees and charges described in the Drescher & Malecki LLP engagement agreement dated December 14, 2017 and the Supervisor is hereby authorized to complete and execute said December 14, 2017 engagement agreement.

Ayes: All

Noes: None

Motion Carried

- Motion by Supervisor Meegan, seconded by Councilman Hanley, that Clark, Patterson, Lee be hired as the provider of engineering services to the town at a cost not to exceed \$125,000 per year.

Ayes: All

Noes: None

Motion Carried

- Motion by Supervisor Meegan, seconded by Councilman Hart, that Harris Beach PLLC be retained as bond counsel for the Town of West Seneca for all financing matters, noting services will be performed at the fees and charges as described in the Harris Beach bond counsel engagement agreement dated December 18, 2017 and the Supervisor is hereby authorized to complete and execute a retainer agreement with said firm for all financing matters in substantially the same form as said December 18, 2017 agreement for the Town of West Seneca.

Ayes: All

Noes: None

Motion Carried

- Motion by Supervisor Meegan, seconded by Councilman Hanley, to authorize the Supervisor to enter into a shared services agreement with the Town of Orchard Park effective January 1, 2018 through December 31, 2018 to share the services of the town's electrical inspector, noting pursuant to the terms of the agreement, the Town of Orchard Park shall reimburse the town quarterly in an amount equal to forty-percent of all costs associated with the appointed electrical inspector.

Ayes: All

Noes: None

Motion Carried





20. (continued)

1 year term effective January 1, 2018 – December 31, 2018

Camie Jarrell P.E.

Lauren Masset

Emily Baker

Youth – 1 year term effective January 1, 2018 – December 31, 2018

Matthew Roche

Associate Members

Richard Corbetta

Amy Kobler

Ayes: All

Noes: None

Motion Carried

21. Motion by Supervisor Meegan, seconded by Councilman Hart, to appoint Jennifer Dobe to the Library Board effective January 1, 2018 for a five (5) year term ending December 31, 2022.

Ayes: All

Noes: None

Motion Carried

22. Motion by Supervisor Meegan, seconded by Councilman Hanley, that the annual salaries of the Zoning Board of Appeals and Planning Board be set at \$5,946 for the Chairman of each board and \$4,032 each for the other members of each board effective January 1, 2018 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel, noting that members of each board will be paid one-twelfth of the annual salary with absences paid at the discretion of the Chairman; however, three (3) missed meetings could be reason for removal from the board.

Ayes: All

Noes: None

Motion Carried

23. Motion by Supervisor Meegan, seconded by Councilman Hanley, that Raymond Kapuscinski be appointed to the Zoning Board of Appeals effective January 1, 2018 for a five (5) year term ending December 31, 2022.

Ayes: All

Noes: None

Motion Carried

24. Motion by Supervisor Meegan, seconded by Councilman Hart, that Brendon Najm be appointed to the Planning Board effective January 1, 2018 for a seven (7) year term ending December 31, 2024.

Ayes: All

Noes: None

Motion Carried









40. Motion by Supervisor Meegan, seconded by Councilman Hart, that the Town Board of the Town of West Seneca, pursuant to §25 of the Town Law and §11(2) of the Public Officers Law, hereby approves the execution of a Public Employee's Blanket Bond issued by Fidelity Deposit Company covering all officers and employees including the Supervisor, Town Clerk, Superintendent of Highways, Director of Finance and two (2) Town Justices for the sum of \$500,000 per occurrence, and be it further resolved that the undertaking shall be effective January 1, 2018, noting that a \$2,500 deductible will apply to the bond.

Ayes: All

Noes: None

Motion Carried

41. Motion by Supervisor Meegan, seconded by Councilman Hanley, to designate the West Seneca Bee as the official newspaper with the Buffalo News to be used at the discretion of the Town Board.

Ayes: All

Noes: None

Motion Carried

42. Motion by Supervisor Meegan, seconded by Councilman Hanley, that the following titles of department heads, elected or appointed officials and certain other full-time employees not covered by contract provisions between the town and Blue and White Collar CSEA or the West Seneca PBA be granted extended benefits including Blue Shield or equivalent plan costs as well as other health and welfare fund related benefits in accordance with the CSEA White Collar contract or equivalent with the exception of the Chief of Police and Assistant Chief of Police who are granted benefits pursuant to the contract with the West Seneca PBA. These will include the following: Town Clerk; Highway Superintendent; (2) Town Justices; Town Attorney; Chief of Staff/Secretary to Supervisor; (2) Clerks to Town Justices; Secretary to Highway Superintendent; Senior Code Enforcement Officer; Director of Finance.

Ayes: All

Noes: None

Motion Carried

43. Motion by Supervisor Meegan, seconded by Councilman Hart, that pursuant to §119(1) of Town Law, the Town Clerk be authorized to draw warrants to pay any claims for fixed salaries, for principal and interest on bonded or refunded debt or other loans on the legal or stated compensation of officers or employees of the town or accounts becoming due upon lawful contracts for periods not exceeding one (1) year.

Ayes: All

Noes: None

Motion Carried

44. Motion by Supervisor Meegan, seconded by Councilman Hanley, that the town continue its Procurement Policy in the manner set forth in the Procurement and Purchasing Policy adopted by the town on July 27, 2015.

Ayes: All

Noes: None

Motion Carried





54. (continued)

July 30, 2018	3:00 PM	Town Board Meeting
August 13, 2018	3:00 PM	Town Board Meeting
August 27, 2018	3:00 PM	Town Board Meeting
September 10, 2018	3:00 PM & 7:00 PM	Work Session & Town Board Meeting
September 24, 2018	7:00 PM	Town Board Meeting
October 11, 2018	3:00 PM	Town Board Meeting
October 22, 2018	7:00 PM	Town Board Meeting
November 5, 2018	3:00 PM & 7:00 PM	Work Session & Town Board Meeting
November 19, 2018	7:00 PM	Town Board Meeting
December 3, 2018	3:00 PM & 7:00 PM	Work Session & Town Board Meeting
December 17, 2018	7:00 PM	Town Board Meeting

and any emergency meeting at the call of the Supervisor. Special meetings shall be held at the call of the Town Clerk of the Town of West Seneca upon written request of at least two (2) members of the Town Board. Notice in writing stating the time, place and purpose of the special meeting shall be served personally upon each member of the Town Board at least forty eight (48) hours before the date fixed for holding the meeting. Only business specified in the notice thereof may be transacted at a special meeting. In accordance with the Open Meetings Law, the public and news media shall be given reasonable notice of any special meeting and all further executive sessions shall be public except for specific purposes allowed by law.

Ayes: All

Noes: None

Motion Carried

55. Motion by Supervisor Meegan, seconded by Councilman Hanley, subject to the provisions of Section 284 of the Highway Law, to enter into an agreement with the Superintendent of Highways that moneys levied and collected in the town for the repair and improvement of highways and received from New York State for State Aid for the repair and improvement of highways shall be expended pursuant the terms set forth therein.

Ayes: All

Noes: None

Motion Carried

56. Motion by Supervisor Meegan, seconded by Councilman Hanley, that no town vehicles be used for personal use and all town vehicles, including the equipment in the Highway Department, be identified by decals with the exception of the Police Department vehicles used for detective work and the Police Chief's car and direct the Supervisor to ensure that decals are placed on all cars except those mentioned; town vehicles for take home use shall be provided to the Chief of Police, Highway Superintendent and Supervisor; town vehicles shall not leave the town limits except for use on official town business.

Ayes: All

Noes: None

Motion Carried

57. Motion by Supervisor Meegan, seconded by Councilman Hanley, that no town equipment may be used for personal use.

Ayes: All

Noes: None

Motion Carried

58. Motion by Supervisor Meegan, seconded by Councilman Hanley, that in the interest of energy conservation, the operation of a log be continued for each town-owned truck and vehicle as relating to mileage, destination and task accomplished, said log to be reviewed by department head and forwarded monthly to committee chairman responsible for that office; further, no town-owned vehicle except Police Department vehicles shall be left running at any location for any reason; and further, all town vehicles of various department heads, except police and highway, shall be left at Town Hall for general use while individuals are on vacation or any extended time off.

Ayes: All

Noes: None

Motion Carried

59. Motion by Supervisor Meegan, seconded by Councilman Hanley, that the Town Board sets the following rules relating to use of Highway Department personnel and equipment for emergencies:

1. West Seneca Highway Department is authorized to provide for emergency assistance to the local school systems, fire districts and other municipalities if personnel or equipment are requested;
2. An emergency must exist and have been declared in the Erie County municipality requesting assistance;
3. Highway Superintendent will promptly notify the Supervisor of such action and a written summary will be immediately given to the Town Clerk and Town Attorney outlining the details of the emergency service, including the Emergency Operations Center;
4. Town equipment will be operated by West Seneca employees in the majority of work situations; however, slow-moving vehicles (roller), stationary equipment (air compressor or pumps) and light tools may be loaned to another Highway Department to be used and operated by their employees and fees may be assigned to the municipality that receives long term aid; and
5. West Seneca Highway Superintendent is authorized to request aid from other towns in Erie County and non-West Seneca personnel and equipment will work under the supervision of the West Seneca Highway Superintendent.

Ayes: All

Noes: None

Motion Carried



