

**TOWN OF WEST SENECA
1250 Union Road
West Seneca, NY 14224**

**ETHICS BOARD
MEETING MINUTES
December 3, 2019**

Chairperson Carpenter called the meeting to order at 6:08 P.M.

ROLL CALL: Members Present – Amy Carpenter, Chairperson
Rodney Montgomery, Vice Chairperson
Teresa Funk
Karl Spencer
Jacqueline Felser, Town Clerk

Not Present – Jon Minear, Deputy Town Attorney
Tina Hawthorne, Town Attorney

APPROVAL OF MINUTES

Motion by Ms. Funk, seconded Mr. Montgomery, to approve the Ethics Board Meeting Minutes from October 9, 2019.

Ayes: All

Noes: None

Motion Carried

ETHICS BOARD COMPOSITION

The Resignation of William Bauer as Member of the Ethics Board was submitted and accepted by the Ethics Board and read aloud by Mr. Montgomery.

Larry Kavanaugh will be appointed as member to the Ethics Board. Chairperson Carpenter mentioned that he will come into the Town Clerk's Office to sign the Ethics Book. Secretary Greenan will then get Mr. Kavanaugh set up with a Town of West Seneca email account.

The Ethics Board announced the retirement of Jacqueline Felser as Town Clerk, and therefore as member of the Ethics Board. Congratulations to Ms. Felser on her retirement. The Ethics Board thanked Ms. Felser for all her hard work, guidance, and contributions to the Town of West Seneca. Chairperson Carpenter asked Ms. Felser to give the students a brief overview of what the Town Clerk's job entails.

REVIEW OF ETHICS BOARD MISSION STATEMENT

Chairperson Carpenter distributed a revised Ethics Board Mission Statement, to be posted on the Town of West Seneca Website.

Motion by Mr. Montgomery, seconded by Ms. Funk to accept the proposed Ethics Board Mission Statement.

Ayes: All

Noes: None

Motion Carried

Chairperson Carpenter will send the Mission Statement electronically to Secretary Greenan to be posted on the town website.

OPEN DISCUSSION

Chairperson Carpenter asked the public if there were any questions or comments. There were none.

Chairperson Carpenter asked Councilman Elect Jeffrey Piekarec if there was a need for the members of the Ethics Board to reapply for their positions on the Ethics Board. Mr. Piekarec responded that the new administration may have more information after December 16th, but not officially until January 1st.

Secretary Greenan announced that in 2020, the Ethics Board will meet on first Wednesday of each month in the Community Center Large Conference Room, except for January (due to the holiday). Secretary Greenan will secure a meeting room for Wednesday, January 8th for the Board's first meeting in 2020.

Ms. Funk was looking for clarification on why a public hearing is necessary when a line is taken out of the Ethics Code. Ms. Felser suggested contacting the Secretary of State with for further clarification.

Discussion took place on whether or not a formerly elected officer can speak at a town board meeting.

Students present received signatures for their school's requirements.

ADJOURNMENT

Motion by Ms. Funk, seconded by Mr. Montgomery to adjourn the meeting at 6:30 p.m.

Ayes: All

Noes: None

Motion Carried



Amelia S. Greenan
Secretary to the Ethics Board