

WEST SENECA TOWN OFFICES
1250 Union Road
West Seneca, NY 14224

TOWN BOARD PROCEEDINGS
Minutes #2018-17
August 27, 2018

Supervisor Sheila M. Meegan called the meeting to order at 3:00 P.M. with 30 seconds of silent prayer in memory of Hon. John McCain followed by the Pledge of Allegiance.

ROLL CALL: Present - Sheila M. Meegan Supervisor
Eugene P. Hart Councilman
William P. Hanley, Jr. Councilman

Absent - None

Supervisor Meegan read the Fire Prevention Code instructing the public where to exit in case of a fire or an emergency.

The meeting was dedicated to the memory of Gary Vargovich.

17-A MINUTES TO BE APPROVED

- Motion by Supervisor Meegan, seconded by Councilman Hanley, to approve minutes from the August 13, 2018 work session.

Ayes: All Noes: None Motion Carried

- Motion by Supervisor Meegan, seconded by Councilman Hart, to approve Minutes #2018-16 of August 13, 2018.

Ayes: All Noes: None Motion Carried

17-B PUBLIC COMMENT ON COMMUNICATIONS

No comments were received.

17-C COMMUNICATIONS

1. Highway Sup't. re Appointment of Michael Kempf as part-time laborer in Buildings & Grounds Motion by Supervisor Meegan, seconded by Councilman Hanley, to appoint Michael Kempf as part-time laborer in the Buildings & Grounds Department at a rate of \$10.40 per hour effective August 28, 2018 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All Noes: None Motion Carried

17-C COMMUNICATIONS

2. Town Clerk re Appointment of James Manley as part-time temporary records clerk

Motion by Supervisor Meegan seconded by Councilman Hart, to appoint James Manley as temporary part-time records clerk at a rate of \$15 per hour effective August 28, 2018 – June 30, 2019 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All Noes: None Motion Carried

3. Town Clerk re Purchase of scanner and software

Motion by Supervisor Meegan, seconded by Councilman Hanley, to authorize the purchase of a Kyocera TASKalfa 4002i multifunctional imaging system at a cost of \$4482 from WNY Imaging Systems and two Adobe Acrobat Professional licenses at a cost of \$458.34 each from I-Evolve Technology Services, noting the equipment and software will be used to perform the back file conversion and access project in the Assessor's Office and the total cost of \$5398 is fully funded under the Local Government Records Management Improvement Fund Grant awarded to the town.

Ayes: All Noes: None Motion Carried

4. Town Assessor re Attendance at annual seminar for appraisal

Motion by Supervisor Meegan, seconded by Councilman Hanley, to authorize Erik Finbar to attend the annual meeting and training seminar through the NYS Assessor's Association in Binghamton, New York, September 30 – October 3, 2018, noting this is required training and there are sufficient funds available in the department training budget line to cover the cost.

Ayes: All Noes: None Motion Carried

5. Sr. Recreation Therapist for Sr. Services re Part-time driver Gary Vargovich

Motion by Supervisor Meegan, seconded by Councilman Hart, to terminate Gary Vargovich as part-time van driver due to his passing on August 15, 2018 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All Noes: None Motion Carried

17-C COMMUNICATIONS

6. Recreation Supervisor re Appointment of Bernadette Lockwood as part-time clerk typist

Motion by Supervisor Meegan, seconded by Councilman Hart, to appoint Bernadette Lockwood as part-time clerk typist at a rate of \$12 per hour effective August 28, 2018 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All

Noes: None

Motion Carried

17-D APPROVAL OF WARRANT

Motion by Supervisor Meegan, seconded by Councilman Hart, to approve the vouchers submitted for audit, chargeable to the respective funds as follows: General Fund - \$416,711.81; Highway Fund - \$80,976.72; Special Districts - \$135,996.16; Capital Fund - \$21,978.96 (vouchers 106372 - 106886); Trust - \$268,346.50 (vouchers 106714 - 106811)

Ayes: All

Noes: None

Motion Carried

ISSUES OF THE PUBLIC

- A Covington Drive resident questioned/commented on the following:
 - ✓ Status of John Gullo as Emergency Coordinator - Supervisor Meegan advised Mr. Gullo no longer holds that position.
 - ✓ Cost to replace the basketball backboard at Dorrance Avenue Park - Highway Sup't. Matthew English stated the backboard was welded by General Welding and he will look into the cost.
 - ✓ Requested more detail and a three year comparison in the budget similar to the Town of Hamburg - Director of Finance Megan Wnek stated the same company that helps prepare Hamburg's budget also helps with the West Seneca budget and she will check on the particulars. Supervisor Meegan noted details of every dollar spent are included in the warrant that is approved at each Town Board meeting.
 - ✓ Status of Citizen's Budget Committee - Councilman Hart supported creation of a Citizen's Budget Committee, but questioned its form and who will serve. He will bring a resolution to the next Town Board meeting. Supervisor Meegan and Councilman Hanley stated they also had no objection to forming a Citizen's Budget Committee.

PRESENTATION OF COMMUNICATIONS BY BOARD MEMBERS AND DEPARTMENT HEADS

TOWN ENGINEER STEVEN TANNER

- Five manholes in the soccer park were raised 2' above the flood plain to prevent ice damage from Cazenovia Creek and town sewer crews will be finishing the area around the manholes.
- Request for proposals (RFP) for service on generators has been put together; looking for one provider on a maintenance contract.

PRESENTATION OF COMMUNICATIONS BY BOARD MEMBERS AND DEPARTMENT HEADS

CODE ENFORCEMENT OFFICER JEFFREY SCHIEBER

- Update on Ebenezer Greenhouse – Code Enforcement contacted the owner who advised the property is sold and the sale should be complete in the next couple weeks. The current owner is in the process of cleaning up the property. Code Enforcement Officers have had conversations with the new owner and he intends to clean and maintain the site until he is ready to demolish the buildings. An asbestos survey is required prior to demolition.
- Demolition of East & West Road home - The contractor was unaware if asbestos was present at the time of the bid and it is now known there is asbestos on site. Town Attorney John Fenz will prepare revised language to rebid the project.

RECREATION SUPERVISOR LAUREN MASSET

- Open interviews for ice rink guards will be held August 29th, 2:00 P.M. – 3:30 P.M.
- Movie in the Park sponsored by Galaxy Auto Place will be held August 31st at dusk.

COUNCILMAN HART

- A presentation regarding the 485-B Tax Incentive Program will be given to the West Seneca School Board with the hope they will join the Town of West Seneca in the program.

COUNCILMAN HANLEY

- The recent power outage in town was caused by a raccoon. Highway Sup't. Matthew English and town electricians responded immediately with generators for the signals. Reminder to residents - when signals are out, intersections should be treated as a four-way stop and go.

SUPERVISOR MEEGAN

- Taste of West Seneca & PBA Car Show will be held September 2nd.

EXECUTIVE SESSION

Motion by Supervisor Meegan, seconded by Councilman Hanley, to recess to executive session at 3:30 to discuss a collective bargaining matter with the Blue Collar Unit; a personnel matter involving appointment/promotion of a particular employee; a worker's compensation matter; and two matters involving real property where public discussion could affect the value.

Ayes: All

Noes: None

Motion Carried

The board members returned from executive session at 5:20 P.M.

ADJOURNMENT

Motion by Supervisor Meegan, seconded by Councilman Hart, to adjourn the meeting at 5:20 P.M.

Ayes: All

Noes: None

Motion Carried