



**19-C COMMUNICATIONS**

1. Councilman Hanley re Resignation of James Caruso from the Environmental Commission  
Motion by Supervisor Meegan, seconded by Councilman Hart, to accept the resignation of James Caruso from the Environmental Commission.  
Ayes: All                      Noes: None                      Motion Carried
  
2. Councilman Hanley re Appointment of Elizabeth Cosgrove-Feeney to the West Seneca Environmental Commission  
Motion by Supervisor Meegan, seconded by Councilman Hart, to appoint Elizabeth Cosgrove-Feeney to the West Seneca Environmental Commission effective immediately for a term expiring December 31, 2018.  
Ayes: All                      Noes: None                      Motion Carried
  
3. Town Attorney re Proposed Local Law No. 9 – Cold War Veterans Property Tax Exemption  
Motion by Supervisor Meegan, seconded by Councilman Hart, to schedule a public hearing for October 16, 2017 at 7 P.M. to hear all persons interested in Local Law No. 9 – Cold War Veterans Property Tax Exemption.  
Ayes: All                      Noes: None                      Motion Carried
  
4. Town Attorney re Community Center & Library Café Space  
Motion by Supervisor Meegan, seconded by Councilman Hanley, to publish a Notice of Request for Expression of Interest for parties to provide operations at the Community Center & Library Café Space.

On the question, Councilman Hart questioned if this will require a formal bid in the future. Town Attorney John Fenz advised it will not. The Town Board will review all submittals and select who they believe to be the most responsible. They will then enter into negotiations with regard to the lease.

Ayes: All                      Noes: None                      Motion Carried

5. Town Engineer re Purchase of sewer jetter truck  
Motion by Supervisor Meegan, seconded by Councilman Hart, to authorize purchase of a sewer jetter truck with a Kenworth chassis in the amount of \$252,117.00, noting the town will be receiving a grant in the amount of \$250,000 to cover the cost with the remainder coming from the sewer program maintenance fund; and further noting, the pricing piggy backs on the bid pricing received by Onondaga County for this equipment.

**19-C COMMUNICATIONS**

5. (continued)

On the question, Supervisor Meegan stated Town Engineer Steven Tanner and Town Attorney John Fenz will be in contact with the Town of Elma who has expressed an interest in purchasing the old sewer truck.

Ayes: All

Noes: None

Motion Carried

6. Chief Denz re Appointment of Gerard Mazurkiewicz, Jr. & Jaclyn Rupert as part-time PSD's

Motion by Supervisor Meegan, seconded by Councilman Hanley, to appoint Gerard Mazurkiewicz, Jr. and Jaclyn Rupert as part-time Public Safety Dispatchers at a rate of \$15 per hour effective October 3, 2017 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All

Noes: None

Motion Carried

7. Chief Denz re Status change for Kathleen Brenner to part-time seasonal

Motion by Supervisor Meegan, seconded by Councilman Hanley, to change the status of part-time records clerk Kathleen Brenner to part-time seasonal effective October 1 – October 31, 2017 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All

Noes: None

Motion Carried

8. Senior Code Enforcement Officer re Permit Fee Schedule

Motion by Supervisor Meegan, seconded by Councilman Hanley, to approve the attached changes made in the permit fee schedule.

On the question, Councilman Hanley noted one change in the fee schedule is that fees will be doubled for permits not applied for prior to construction beginning.

Ayes: All

Noes: None

Motion Carried  
\*APPENDICIES\*

**19-C COMMUNICATIONS**

- 9. Senior Code Enforcement Officer re Electronic message board – 795 Center Rd.

Motion by Supervisor Meegan, seconded by Councilman Hanley, to approve the use of an electronic message board at 795 Center Road, noting the request was approved at the Zoning Board of Appeals meeting on September 27, 2017 and pursuant to Section 120-11 4.G specialty signs of this type require Town Board approval.

Ayes: All                      Noes: None                      Motion Carried

- 10. Senior Code Enforcement Officer re Electronic message board – 3440 Transit Rd.

Motion by Supervisor Meegan, seconded by Councilman Hanley, to approve the use of an electronic message board at 3440 Transit Road, noting the request was approved at the Zoning Board of Appeals meeting on September 27, 2017 and pursuant to Section 120-11 4.G specialty signs of this type require Town Board approval.

On the question, Councilman Hart questioned if a business has to turn their sign off at the end of the day when they close. Mr. Gullo stated in accordance with the new sign ordinance electronic signs must be turned off at the close of business.

Ayes: All                      Noes: None                      Motion Carried

- 11. Senior Code Enforcement Officer re Electronic message board – 2193 Union Rd.

Motion by Supervisor Meegan, seconded by Councilman Hanley, to approve the use of an electronic message board at 2193 Union Road, noting the request was approved at the Zoning Board of Appeals meeting on September 27, 2017 and pursuant to Section 120-11 4.G specialty signs of this type require Town Board approval.

Ayes: All                      Noes: None                      Motion Carried

- 12. Director of Finance re Community Development Block Grant

Motion by Supervisor Meegan, seconded by Councilman Hanley, to adopt the following resolution concerning Community Development Block Grant funds:

WHEREAS, on October 24, 2016 the Town Board authorized submission of the following project for funding by the Erie County Community Development Block Grant Program: Milling & Resurfacing Project for Boncroft Drive, Bellwood Avenue, Thorndale Avenue and Tindle Avenue, requesting \$123,759.24; and

**19-C COMMUNICATIONS**

12. (continued)

WHEREAS, the cash received from these grants will be recognized as revenue in the Highway Fund as Highway Fund CDBG Block Grant 002.0002.4860; and

WHEREAS, this project has been completed at the total cost of \$100,000; now, therefore, be it

RESOLVED, the Town Board does hereby authorize a budget amendment to increase Highway Fund CDBG Block Grant 002.0002.4860 for receipt of Erie County Community Development Block Grant Program revenue in the amount of \$100,000 and General Repairs Blacktop Paving 002.5110.0497.0001 in the amount of \$100,000 for the cost of the project.

Ayes: All

Noes: None

Motion Carried

13. Director of Finance re Budget amendment for CHIPS, Pave NY & Extreme Winter Recovery

Motion by Supervisor Meegan, seconded by Councilman Hanley, to adopt the following resolution for CHIPS, PAVE NY and Extreme Winter Recovery:

WHEREAS, the Town received an award letter from the State of New York Department of Transportation dated July 14, 2017 stating they were to be reimbursed for the following:

- CHIPS in the amount of \$361,280
- EWR in the amount of \$44,722
- PAVE NY in the amount of \$55,064

WHEREAS, the cash received from these grants will be recognized as revenue in the Highway Fund as Highway Fund CHIPS Program 002.0002.3501, Highway Fund Extreme Winter Recovery 002.0002.3502 and Highway Fund PAVE NY 002.0002.3503; now, therefore, be it

RESOLVED, the Town Board does hereby authorize the budget amendment to increase Highway Fund CHIPS Program 002.0002.3501 by \$120,360, Highway Fund Extreme Winter Recovery 002.0002.3502 by \$44,722 and Highway Fund PAVE NY 002.0002.3503 by \$55,064 for receipt of the CHIPS, PAVE NY and EWR revenue and to correspondingly increase Permanent Improvements, CHIPS Program 002.5112.0201 by \$120,360, General Repairs Extreme Winter Recovery Program 002.5110.0497.0002 by \$44,722 and General Repairs PAVE NY Program 002.5110.0003 by \$55,064 for the cost of these programs.

Ayes: All

Noes: None

Motion Carried



**ISSUES OF THE PUBLIC**

**SOUND BARRIERS**

Andrew Ciepiela referred to the proposal for sound barriers along the NYS Thruway and asked the town to install a natural barrier. Supervisor Meegan understood living fences do not work as well as constructed fences, but noted installation of sound barriers must be done by NYS.

**BUFFALO BILLS**

Andrew Ciepiela commented on the Buffalo Bills disrespect for the nation and requested the town stop doing business with M & T Bank due to their sponsorship of the Buffalo Bills.

**PRESENTATION OF COMMUNICATIONS BY BOARD MEMBERS AND DEPARTMENT HEADS**

**WEST SENECA SENIOR CENTER EVENTS**

Senior Recreation Therapist of Senior Services Mary Josefiak announced the following events:

- West Seneca Library will sponsor a speaker on paranormal activity Tuesday at 6 P.M
- Flu, shingles and pneumonia shots will be available Wednesday, 9:00 A.M. to noon

**RECREATION DEPARTMENT EVENTS**

Recreation Supervisor Lauren Masset announced the following events:

- Skating programs begin Wednesday, October 11<sup>th</sup>; program times and fees are the same as last year; resident town ID card holders skate free during public skate on Saturday, October 14<sup>th</sup>; Halloween skate will take place during open skate on October 29<sup>th</sup>
- Enchanted Path will be held October 27<sup>th</sup>, 6:00 P.M. – 8:00 P.M. at Veterans Park Complex; admission is \$1 per person; candy donations are being accepted
- Youth basketball registration is currently taking place in the recreation office

**WNY LAW CENTER**

Councilman Hanley stated Kate Lockhart of WNY Law Center will be presenting an update on zombie homes in West Seneca on November 13, 2017 at 3:00 P.M.

**ADJOURNMENT**

Motion by Supervisor Meegan, seconded by Councilman Hart, to adjourn the meeting at 7:25 P.M.

Ayes: All

Noes: None

Motion Carried

  
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JACQUELINE A FELSER, TOWN CLERK



**Town of West Seneca Code Enforcement Office – Fee Schedule**

Fee Schedule for Building and Zoning Compliance Permits Extract from Executive Law, Article 18 and Section 383:

".....each municipality.....is expressly authorized and empowered to make, amend and repeal rules for the administration and enforcement and for the collection of reasonable fees in connection therewith...."

- A. WHEN A STOP WORK ORDER IS ISSUED AND WORK CONTINUES THE PERMIT FEE IS DOUBLED FIRST DAY, IF CONTINUES WITHOUT PERMIT FEE IS INCREASED BY 50% EACH DAY.
- B. ANY PERMITS NOT APPLIED FOR PRIOR TO WORK COMMENCING THE FEE IS AUTOMATICALLY DOUBLED.

**BUILDING PERMITS:**

**One and Two Family Homes** \$ .25/sq ft

Note: Floor area shall not include cellar, non-habitable basement, non-habitable attic or carport, but shall include an accessory garage. Floor area shall be based upon outside dimensions of the building.

**3” Truss ID Decal** \$ 4.00 each

**Multiple Dwellings** \$ .25/sq ft

**Building of Non-Residential Occupancy (New Building)** \$ .30/sq ft

\$ 250.00 min.

**Repairs, Alterations & Decks - Residential**

Up to \$500 \$ 20.00

Over \$500 up to \$1,000 \$ 30.00

For each \$1,000 over the first \$1,000 \$ 5.00

**Re-Roofing and Siding** \$ 40.00

**Additions – Residential** \$ .35/sq ft

**Commercial Fee (Repairs, Alterations, Additions, Solar Panels)** \$ 275.00 min.

Up to \$1,000 \$ 20.00

For each \$1,000 over the first \$1,000 \$ 10.00

**Demolition Work**

Up to \$1,000 \$ 50.00

Over \$1,000 up to \$5,000 \$ 70.00

For each \$1,000 over \$5,000 \$ 8.00

**Certificate of Occupancy - Commercial** \$ 100.00

**Annual Fire Inspection Fees:**

Initial inspection No Fee

First Re-inspection No Fee

Second Re-inspection \$ 50.00

Third Re-inspection \$ 50.00





**Town of West Seneca Code Enforcement Office – Fee Schedule**

**Private Garages**

Unattached	\$ .15/sq ft
Attached	\$ .20/sq ft

**Accessory Structures**

Storage Sheds, Fences, Pools, etc. For first \$1,000 estimated cost	\$ 18.00
For each additional \$1,000	\$ 8.00

<b><u>Mechanical (Furnace, Rooftop, etc. )</u></b>	\$ 25.00
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<b><u>Emergency Generator Installation</u></b>	\$ 15.00
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**Fireplaces & Wood Stoves**

Gas or Solid Fuel	\$ 40.00
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**Solar Panels – Residential**

\$ 15.00

**Commercial**

\$ 275.00

**Parking Areas**

Driveway for One or Two Family Homes	\$ 15.00
Commercial or Multiple Dwellings: First 1,000 sq ft	\$ 50.00
1,000 to 10,000 sq ft	\$ 80.00
Each 1,000 sq ft thereafter	\$ 2.00

<b><u>Commercial Mechanical Permit</u></b>	\$ 50.00
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<b><u>Fireworks</u></b>	\$ 125.00
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**Sign Permits**

Min. Fee up to 3 sq ft	\$ 20.00
Thereafter per sq ft	\$ 1.75/sq ft
Temporary Signs	\$ 70.00/60 days

<b><u>Snow Removal Contractor License</u></b>	\$ 25.00/vehicle
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<b><u>Tree Removal</u></b>	No Fee
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**Recreation Fee**

Single Family Dwelling or Building Lot	\$ 225.00
Two Family Dwelling	\$ 325.00
Multiple Dwellings – per unit	\$ 100.00



**Town of West Seneca Code Enforcement Office – Fee Schedule**

**Liquid Containers (Tank Installation)**

Tank Capacity of 550 gallons up to 3,000 gallons **\$ 100.00**  
Sum of \$10.00 for each 1,000 gallons or fraction thereof in excess of 3,000 gallons

**Tank Removal**

**\$ 100.00/tank**

**Moving a Structure**

**\$ 100.00**

Plus \$2.00 per \$1,000 of new construction cost

**Re-Inspections**

**\$ 35.00**

**Permit Extension**

After 6 month Extension **\$ 15.00**

After 1 year Extension **Permit Fee Issued**

**Tower Special Permit Fee – Application Fee**

**\$2000.00**

Plus additional costs for outside consultants incurred by the Town for review of propagation Studies, search ring and analysis, co-location possibilities of any other review deemed by Town Officials

**New Tower**

(measure from grade to uppermost part of tower) **\$ 20.00/linear ft of height**

**Co-User of Existing Telecommunications Tower (Change out)**

**\$ 500.00/user/antenna**

**Located on Existing Structure, Other Than Existing Tower (Water Tower)**

**\$1000.00/user**

**Site Plan Review Fee**

**\$ 3000.00**

**ZONING SPECIAL PERMITS & SPECIAL DEVELOPMENT PLANS**

This fee is presently \$75.00 per application, and the cost for processing, public hearing and required legals has *substantially* increased. Requests to reschedule meetings with the Planning Board, Zoning Board & Town Board will result in additional charges to cover cost of publication, correspondence and postage. Recommended is the following schedule:

.5 acres or less **\$175.00**  
.6 acres to 2 acres **\$300.00**



**Town of West Seneca Code Enforcement Office – Fee Schedule**

2.1 acres to 5 acres [Plus \$50.00 for each acre over 2]	<b>\$300.00</b>
5.1 to 10 acres [Plus \$15.00 per acre over 5]	<b>\$475.00</b>
10.0 acres or more [Plus \$10.00 per acre over 10]	<b>\$525.00</b>

**HOME OCCUPATION APPLICATION** **\$125.00**

**BOARD OF APPEALS APPLICATION** **\$160.00**

**PLUMBING FEES**

Filing Fee:

One and Two Family Dwellings	<b>\$ 35.00</b>
All Others	<b>\$ 55.00</b>
From 1 to 5 Fixtures	<b>\$ 4.00 ea. fixture</b>
From 6 to 10 Fixtures	<b>\$ 2.50 ea. fixture</b>
Over 10 Fixtures	<b>\$ 2.00 ea. fixture</b>
Dishwashers	<b>\$ 5.00 ea. fixture</b>
Garbage Disposals	<b>\$ 5.00 ea. fixture</b>
Open Waste Fixtures	<b>\$ 5.00 ea. fixture</b>
Hot Water Tank Replacement	<b>\$ 35.00</b>

Must include installation of hard-wired smoke/co detectors and must be installed by a West Seneca licensed plumber

**SEWER CONNECTION & INSPECTION FEES**

<b><u>ERIE COUNTY SEWER 1 &amp; 3</u></b>		<b><u>WEST SENECA SEWER DISTRICTS</u></b>	
<b>SINGLE FAMILY</b>	\$100.00		\$400.00
<b>DOUBLES/DUPLEX</b>	\$100.00 FIRST UNIT \$ 50.00 SECOND UNIT		\$400.00 FIRST UNIT \$300.00 SECOND UNIT
<b>MULTIPLE</b>	\$100.00 FIRST UNIT \$ 50.00 EACH ADDITIONAL		\$400.00 FIRST UNIT \$300.00 EACH ADDITIONAL
<b>MOTELS/HOTELS</b>	\$100.00 FIRST UNIT \$ 50.00 EACH ADDITIONAL		\$400.00 FIRST UNIT \$200.00 EACH ADDITIONAL



**Town of West Seneca Code Enforcement Office – Fee Schedule**

**COMMERCIAL**

Industrial & Others \$400.00 MINIMUM  
First 5 Fixtures \$ 80.00 EACH ADDITIONAL FIXTURE

<b>Sewer Lateral Replacement/Repair</b>	<b>\$ 75.00</b>
<b>Water Service “ “</b>	<b>\$ 55.00</b>
<b>Geothermal Heating System</b>	<b>\$ 25.00</b>
<b>Plumbing Exam Application Fee</b>	<b>\$ 130.00</b>
<b>Special Exam Fee</b>	<b>\$ 225.00</b>
<b>Sewer Contractor Exam Fee</b>	<b>\$ 100.00</b>
<b>Master Plumber License Renewal Fee (yearly)</b>	<b>\$ 125.00</b>
<b>Sewer Contractor License Renewal Fee (yearly)</b>	<b>\$ 75.00</b>

**PRESENTATION OF COMMUNICATIONS BY BOARD MEMBERS & DEPARTMENT HEADS**

**INCREASE IN VARIOUS FEES**

The following are documents regarding past fee increases:

February 5, 1992

Honorable Town Board

Town of West Seneca

Dear Town Board Members: Effective May 1, 1992

Please include the following changes to fee schedule for our plumbers.

Plumbing exam application fee from:	\$100.00
Special exam fee from:	\$ 75.00 to \$200.00 (Minimum fee of \$100.00)
Master plumber's yearly fee from:	\$100.00

If you have any questions regarding this matter please contact my office.

Respectfully Submitted,

John A. Gullo  
Plumbing Board Member



**Smoke detectors must be installed in accordance with NYS Residential Building Code section R313**

One & Two Family Residential Fees		Remodel/Commercial & Industrial Fees	
<input type="checkbox"/> New Dwelling <2,000 sf	\$200	<input type="checkbox"/> 1 to 10 fixtures or receptacles only	\$120
<input type="checkbox"/> New Dwelling 2,000 sf-3,000 sf	\$275	<input type="checkbox"/> >10-50 fixtures and/or receptacles	\$180
<input type="checkbox"/> 1 to 10 fixtures/receptacles 1 trip	\$50	<input type="checkbox"/> Service Only-one meter/panel up to 400A	\$120
<input type="checkbox"/> 1 to 10 fixtures/receptacles 2 trip	\$75	<input type="checkbox"/> Each additional meter/panel	ADD \$25
<input type="checkbox"/> 10 to 50 fixtures/ receptacles 2 trips	\$100	<input type="checkbox"/> Service with 1 to 10 fixtures or receptacles	\$200
<input type="checkbox"/> Service Only/Smoke/CO-1 or 2 meter/panel	\$100	<input type="checkbox"/> Service with 11 to 50 fixtures or receptacles	\$300
<input type="checkbox"/> Service with 1 to 10 fixtures or receptacles	\$130	<input type="checkbox"/> Generator	\$125
<input type="checkbox"/> Service with > 10 to 50 fixtures or receptacles	\$170	<input type="checkbox"/> New AC or similar equipment	\$85
<input type="checkbox"/> Generator/transfer panel	\$100	<input type="checkbox"/> Replace or repair AC or similar equipment	\$75
<input type="checkbox"/> Generator/transfer switch	\$125	<input type="checkbox"/> New Build (call for fees)	
<input type="checkbox"/> New AC or similar equipment	\$65	<input type="checkbox"/> Signs	\$55
<input type="checkbox"/> Replace or repair AC or similar equipment	\$45		
<input type="checkbox"/> Swimming Pool/Hot Tub	\$85		
<input type="checkbox"/> Swimming Pool In-Ground	\$100	<input type="checkbox"/> Other (Call for fees)	
<input type="checkbox"/> Re-Inspection Fee	\$40	<input type="checkbox"/> Re-Inspection Fee	\$100

I, the undersigned property owner or authorized agent of the owner, am familiar with the requirements of the Workers Compensation Law and declare that (check the following):

I have filed the required proof as affirmed by my insurance carrier.

I have no people working directly for me and therefore require no Workers Compensation Insurance. Should there be any change in status during the exercise of this permit, I will so advise and comply with all requirements.

In consideration of granting this permit, the undersigned property owner or authorized agent of the owner hereby agrees to comply with the terms thereof, the Laws of the State of New York, the Ordinances of the Town of West Seneca and the regulations of the various departments of the Town, County of Erie and the State of New York, request all necessary inspections and authorize and provide a means of entry to the premises for the Inspector. Furthermore, the undersigned property owner or authorized agent of the owner has read and will comply with these conditions. The undersigned property owner or authorized agent of the owner hereby certifies that all of the information in this petition is true and correct.

<input checked="" type="checkbox"/> _____ Registered Applicants Signature	<b>ELECTRICAL PERMIT FEE:</b> _____ Make checks payable to: Town of West Seneca
<b>NOTES:</b>	<b>BUILDING DEPARTMENT APPROVAL:</b>
	I do certify that a Code Enforcement Official has examined the foregoing application & supporting documentation and to the best of his/her knowledge has determined that they conform to the ordinances of the Town of West Seneca. <input checked="" type="checkbox"/> _____ Electrical Inspector

**NOTICE: Conditions, Instructions & Required: We reserve the right to reject any work which has been concealed or completed without first having been inspected and approved by the department in accordance with the requirements of the various codes. ALL REQUESTS FOR INSPECTION MUST BE MADE 24 HOURS IN ADVANCE. (rev. 12/16 JG)**

**RESIDENTIAL FEES:**

**SERVICE & METER EQUIPMENT:**

100 Amp – 225	\$100
With transfer switch	\$15
Over 225 Amp – 400	\$125
Over 400 Amp – 600	\$150
Over 600 Amp – 1000	\$175
With transfer switch	\$50
Service change or repair riser/mast	\$100

**RESIDENTIAL FEES:**

One & two family dwelling (not to exceed 200 Amps - 3 trips & 2,000 sq. ft.)	\$200
One & two family dwelling (3 trips & in excess of 2000 sq. ft.)	\$275
Over 3000 sq. ft. add \$.20 per sq. ft.	
Garages	\$100

**RESIDENTIAL SWIMMING POOLS & SPAS:**

Residential in-ground pool	\$100
Residential above-ground pool	\$85
Spas & Hot Tubs	\$85

**RESIDENTIAL GENERATORS:**

Generator/transfer switch/panel	\$100
Generator/transfer switch	\$125
With service change included	\$125

**SIGNS**

Flat fee	\$55
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**SOLAR ELECTRIC SYSTEM** \$160

**COMMERCIAL FEES:**

**SWIMMING POOLS & SPAS:**

Pools	\$150
Spas & Hot Tubs	\$100

**TRANSFORMERS:**

Not to exceed 200 KVA	\$50
Over 200 KVA	\$75
Over 500 KVA	\$100

**MOTORS, GENERATORS:**

Single unit of group not exceeding 5 motors which total capacity does not exceed:	
Less or equal to 1 H.P.	\$5
1 H.P. - 2 H.P.	\$7
2 H.P. - 20 H.P.	\$10
Over 20 H.P.	\$20

**ELECTRIC RANGES, WATER HEATERS OR SIMILAR DEVICES:**

Single unit of 20 KW or less	\$25
Each additional outlet for devices of 20 KW or less	\$15
Cable heat (first unit)	\$70
Each additional unit	\$15
Heat pumps and/or air conditioners	\$70

**RE-INSPECTION:**

Conducted as a result of defective workmanship found during initial inspection:	
Residential re-inspection	\$40
Commercial re-inspection	\$100

**ELECTRICAL EVALUATION:**

Visual inspection resulting from no initial permit or as-built conditions:	
Calculated on site through report (Minimum fee)	\$100

**SITE LIGHTING**

Each light pole	\$10
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**SOLAR ELECTRIC SYSTEM**

Call for fee

**CELL TOWER**

Call for fee

Fees may vary based on local conditions and/or special requests at the discretion of the local Senior Code Enforcement Officer.