

WEST SENECA TOWN OFFICES
1250 Union Road
West Seneca, NY 14224

TOWN BOARD PROCEEDINGS
Work Session
August 13, 2018

Supervisor Sheila M. Meegan called the work session to order at 3:00 P.M. with the Pledge of Allegiance.

ROLL CALL:	Present	-	Sheila M. Meegan	Supervisor
			Eugene P. Hart	Councilman
			William P. Hanley, Jr.	Councilman
			John Fenz	Town Attorney
			Jacqueline Felser	Town Clerk
			Jeffrey Schieber	Code Enforcement Officer
			Matthew English	Highway Sup't.
			Daniel Denz	Chief of Police
			Steven Tanner	Town Engineer
			Megan Wnek	Director of Finance
			Lauren Masset	Recreation Supervisor
			Mary Josefiak	Senior Recreation Therapist of Senior Services
			Kelly Keem	Human Resources
			Emily Melski	Secretary to Supervisor

Supervisor Meegan read the Fire Prevention Code instructing the public where to exit in case of a fire or an emergency.

TOWN ENGINEER STEVEN TANNER

- Punch list items with general contractor remaining on the Community Center & Library project; Councilman Hart commented on the lack of permanent handicapped parking signage at the building and Mr. Tanner stated it will be done within two weeks
- Completed topping off manholes at soccer park that were damaged due to ice jamming
- Working toward Phase 5 sewer repairs on the sewers along Seneca Street to Transit Road

CODE ENFORCEMENT OFFICER JEFFREY SCHIEBER

- Working through demolition of East & West Road house
- 62 Columbia Parkway on next agenda as a potential demolition
- Councilman Hart questioned the proper procedure to file a complaint on rat feeding; Mr. Schieber advised residents to call or email the Code Enforcement Office

HUMAN RESOURCES KELLY KEEM

- New hire in Assessor's office to replace a vacancy due to a retirement

RECREATION SUPERVISOR LAUREN MASSET

- Monday, August 20th is the last day for the Veterans Park aquatics season
- Movie in the Park will be held on August 31st starting at dusk; the movie will be "The Secret Life of Pets" sponsored by Galaxy Auto
- Accepting applications for fall recreation program employment

CHIEF DENZ

- National Night Out was a huge success and they will probably keep it at Dunn Tire in future years
- Two employee discipline matters for executive session

TOWN ATTORNEY JOHN FENZ

- Two litigation items for executive session

COUNCILMAN HANLEY

- Attended Gaelic Association games on weekend at soccer park; received many compliments on condition of park

SECRETARY TO SUPERVISOR EMILY MELSKI

- Farmer's Market runs through September; vendors with wide variety of produce; Fireman's Memorial Museum and SPCA will be attending

EXECUTIVE SESSION

Motion by Supervisor Meegan, seconded by Councilman Hart, to recess to executive session at 3:20 P.M. to discuss two employee discipline matters with Chief Denz and two litigation matters (Smith vs. Town of West Seneca and Warren vs. Town of West Seneca) with Town Attorney John Fenz.

Ayes: All

Noes: None

Motion Carried

The board members returned from executive session at 4:30 P.M. and the work session concluded.

JACQUELINE A FELSER, TOWN CLERK