

**WEST SENECA TOWN OFFICES**  
1250 Union Road  
West Seneca, NY 14224

**TOWN BOARD PROCEEDINGS**  
**Work Session**  
**July 16, 2018**

Supervisor Sheila M. Meegan called the work session to order at 3:00 P.M. with the Pledge of Allegiance led by Laura Devine.

**ROLL CALL:**

Present	-	Sheila M. Meegan	Supervisor
		William P. Hanley, Jr.	Councilman
		Jacqueline Felser	Town Clerk
		Matthew English	Highway Supt.
		Daniel Denz	Chief of Police
		Lauren Masset	Recreation Supervisor
		Mary Josefiak	Senior Recreation Therapist of Senior Services
		Emily Melski	Secretary to Supervisor
		Megan Wnek	Director of Finance
		Laura Devine	Human Resources Director
		Emily Baker	Youth Service Coordinator
Absent	-	Eugene Hart	Councilman

Supervisor Meegan read the Fire Prevention Code instructing the public where to exit in case of a fire or an emergency.

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#### **EMILY BAKER – YES PROGRAM**

- Youth Engaged in Service (YES) program is an opportunity for children ages 12 – 18 years old to volunteer and become contributing members of the community and offers the chance to fulfill service hours
- Program consists of over 90 volunteers, mostly West Seneca residents
- Events serviced are posted online
- Monthly orientations are held for new members

#### **DIRECTOR OF FINANCE MEGAN WNEK**

- Provided the attached update on the cost of the library & community center project; Grantwriter Connie Miner is still closing out final grants totaling \$3 million

#### **EMILY MELSKI – SECRETARY TO SUPERVISOR**

- Farmer's market update – Kids Day will be held Thursday; a String Band from East High School will be playing in the afternoon

#### **SENIOR RECREATION THERAPIST OF SENIOR SERVICES MARY JOSEFIAK**

- Erie County will be at the senior center July 18<sup>th</sup> handing out \$20 farmer's market coupons
- Christmas in July party on July 25<sup>th</sup>

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**RECREATION SUPERVISOR LAUREN MASSET**

- Veterans Park Aquatics Complex has seen record breaking numbers this summer
- Currently hiring a part-time clerk typist; applications are online or at the Recreation Department

**COUNCILMAN HANLEY**

- Dorrance Avenue Park experienced \$8500 in damage from vandals
- Nelson Cosgrove resigned from the Ethics Board; a new person will be appointed at the upcoming Town Board meeting

**SUPERVISOR MEEGAN**

- A spreadsheet was prepared in response to comments on afternoon meetings and it indicates 66 meetings took place before 7 P.M. since 2001

The work session concluded at 3:20 P.M.

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**JACQUELINE A FELSER, TOWN CLERK**

Town of West Seneca, New York  
Schedule of Sources and Uses  
Library/Community Center Project  
As of July 16, 2018

	Total
<b>SOURCES</b>	
Bond Anticipation Notes	\$ 10,332,045.00
State ED/DASNY Grant I	439,018.00
State ED/DASNY Grant II	411,099.00
DASNY Grant I	400,000.00
DASNY Grant II	250,000.00
SAM Grant	125,000.00
Energy Performance Contract	1,430,759.00
<b>Total Sources</b>	<b>\$ 13,387,921.00</b>
<b>USES</b>	
Contractors	
Resetarits	\$ 8,410,740.19
JW Danforth	2,163,879.99
Frey Electric	809,161.00
MKS Plumbing	442,006.00
Allied Fire Protection	139,333.00
Total Contractors	11,965,120.18
Engineering	
Clark Patterson Engineers, Surveyor & Architects	601,030.00
Total Engineering	601,030.00
Furnishings	
MJ Industries	54,009.16
Silver Street Inc.	87,064.30
Mid-City Equipment, Inc.	298,768.21
Total Furnishings	439,841.67
Inspections	
Kheops Architecture, Engineering & Survey	108,539.50
SJB Services, Inc.	45,005.50
Total Inspections	153,545.00
Miscellaneous Owner Hard Costs	
I-Evolve	33,465.28
Beyond the Basics Property Services Inc.	3,300.00
Eastern States Sentinel Alarm Services, Inc.	1,816.00
Russell's Tree & Shrub Farm LLC	7,270.00
Lardon Construction Corp.	5,500.00
Knox Associates	386.00
National Fuel Gas Distribution Corp.	8,781.36
U&S Services	107,359.57
Total Miscellaneous Owner Hard Costs	167,878.21
Project Soft Costs	
Capital Markets Advisors, LLC	4,530.95
Drescher & Malecki, LLP	8,675.00
Comprehensive Employee Management	1,520.00
Envoy Environmental Consultants, Inc.	2,166.00
Total Project Soft Costs	16,891.95
<b>Total Uses</b>	<b>\$ 13,344,307.01</b>
<b>Total Sources (Uses)</b>	<b>\$ 43,613.99 *</b>

\*

As of July 16, 2018 the total cost of the Community Center/Library Project is \$43,613.99 under the total budgeted amount \$13,387,921 as presented at the Town Board Meeting on March 12, 2018.