

# SENIOR CENTER ADVISORY MEETING MINUTES

West Seneca Senior Center  
4620 Seneca St West Seneca, NY 14224

**Date:** 3/11/2025

**Time:** 6:32pm

## IN ATTENDANCE

Kelsey Lignos, Jeff Piekarec, Marilyn Stephens, Kris Baron, Amy Brotka, Georgi Busse

## APPROVAL OF MINUTES

The Minutes were approved for the January 2025 meeting.

Kris Baron motioned to approve; Marilyn Stephens seconded the results, motion carried, approved 4-0.

## BOARD

Introduction of Advisory Board to students present from OP High School.

## AGENDA ITEMS

- **Update on 2025 Budget:** Kelsey and Jeff discussed the budget for 2025 so far. Discussed the new generator was on the budget but will be back-paid through a grant by the end of the year.
- **Erie County Senior Van:** Kelsey and Georgi discussed the Erie County Senior Services donated a Senior Van mini-van to the West Seneca Senior Center in February 2025. The van is now on the road and press conference is scheduled at the Cheektowaga Senior Center for 3/12/25 – Kelsey and Deputy Supervisor Amelia will be in attendance.
- **Staff Updates:** Kelsey addressed the staffing update with hiring the new Fitness Instructor Jessie and she has started beginning of February. Kitchen staff Rick is still out on medical leave at this time.
- **Complete Ethics Disclosure Form:** Jeff discussed all Advisory Board Members to complete the Ethics Disclosure Form and email back to Clerks office. Jeff agreed to email the form to Advisory Board for completion.
- **Update on future use of lower floors at Senior Center:** Kelsey, Jeff and Georgi discussed the plan for use and the renovation timeline for the lower floor. Buildings and Grounds is backed up on making any renovations until Gemcor building is up to date – most likely won't be able to start until later this year. Discussion about the updates needed for entire Senior Center. Kelsey and Georgi will create a list of items to approach Grant Writer for potential funding.

- **Periodic Review of Senior Center Code of Conduct Policy:** Board Members reviewed the current Code of Conduct and determined no new changes to be made. Motioned by Kris Baron, Second by Georgi Busse, motion carried, 4-0 approved.
- **Search for new Advisory Board Member:** Board Members discussed need for finding new board member – Georgi and Kelsey to advertise via verbal and flyers if needed to recruit.
- **Public Comment:** Amy Brotka suggested gathering budget changes for 2026 for our next meeting.

## ANNOUNCEMENTS

None

## NEXT MEETING

5/13/2025 – West Seneca Senior Center 6:15pm.

## ADJOURNMENT

TIME: 7:24pm

Motion by Georgi Busse, seconded by Kris Baron – Motion Carried, 4-0 approved

Minutes submitted by Kelsey Lignos

