

7. Motion by Supervisor Dickson, seconded by Councilmember Piekarec, to reappoint Amelia Greenan to the Zoning Board of Appeals effective January 1, 2025, for a five-year term ending December 31, 2029.

Ayes: All

Noes: None

Motion Carried

8. The Highway Superintendent announces that Nicholas Gugliuzza is appointed Deputy Highway Superintendent effective January 1, 2025, at an annual stipend of \$6,000.

9. The Chief of Police announces that Captain James Unger has been selected as Emergency Management Liaison at an annual stipend of \$6,000 pursuant to the PBA contract.

10. The Town Clerk announces that Molly Martin is appointed Deputy Clerk effective January 1, 2025, at an annual stipend of \$2,500 as set in the 2025 budget.

On the question Councilmember Breidenstein referred to Item Nos. 10, 11, and 13, and stated the stipends have not been increased for approximately 14 years and supports using contingency funds to provide increases for the positions, at minimum to provide cost-of-living increases.

11. Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, to appoint Kate Newton as Registrar of Vital Statistics, at an annual salary of \$4,062 effective January 1, 2025, noting all fees collected will go to the Town General Fund.

Ayes: All

Noes: None

Motion Carried

12. Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, on the recommendation of the Town Clerk, that Molly Martin be appointed Deputy Receiver of Taxes at an annual salary of \$1,839 effective January 1, 2025.

Ayes: All

Noes: None

Motion Carried

13. Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, on the recommendation of the Town Clerk, that Molly Martin be appointed Deputy Registrar of Vital Statistics at an annual salary of \$1,661 effective January 1, 2025.

Ayes: All

Noes: None

Motion Carried

14. Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, to appoint Kate Newton as Secretary to the Planning Board, at an annual salary of \$4,300, effective January 1, 2025.

Ayes: All

Noes: None

Motion Carried

15. Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, to appoint Kate Newton as Secretary to the Zoning Board of Appeals, at an annual salary of \$4,300, effective January 1, 2025.

Ayes: All

Noes: None

Motion Carried

Ayes: All

Noes: None

Motion Carried

25. Motion by Supervisor Dickson, seconded by Councilmember Robertson, to reappoint James Pace as Town Historian with an annual stipend of \$4,500.

Ayes: All

Noes: None

Motion Carried

26. Motion by Supervisor Dickson, seconded by Councilmember Robertson, on the recommendation of the Town Justices, that Maureen Brownsey and Katie Almeida share the appointed role as Administrative Court Liaison effective January 1, 2025, with an annual stipend of \$3,000 each.

Ayes: All

Noes: None

Motion Carried

27. Motion by Supervisor Dickson, seconded by Councilmember Piekarec, to hire Clark, Patterson and Lee as the provider of Engineering Services to the Town at a cost not to exceed \$137,500 per year to be paid in a purchase order format with an allowance of up to \$62,500 in payments to be made during the year 2025 with said purchase order format being written on an hourly unit price basis for each service provided and a written quotation requested for hourly services by the pay scale and incorporated into the purchase order; and the Supervisor is hereby authorized to complete and execute a professional services agreement with said firm for engineering services not to extend beyond the year 2025.

On the question, Councilmember Breidenstein requested to seek the Town Attorney's advice in an executive session before voting on the hiring.

Motion by Councilmember Breidenstein, seconded by Councilmember Robertson, to table the item.

Ayes: All

Noes: None

Motion Carried

28. Motion by Supervisor Dickson, seconded by Councilmember Robertson, to appoint Steven DiSalvo and Angel Bustamante to the Board of Plumbing Examiners effective January 1, 2025, at an annual stipend of \$500 each.

Ayes: All

Noes: None

Motion Carried

29. Motion by Supervisor Dickson, seconded by Councilmember Robertson, to appoint Ed Simoncelli and Dennis Kremblas to the Board of Electrical Examiners effective January 1, 2025.

Ayes: All

Noes: None

Motion Carried

30. Motion by Supervisor Dickson, seconded by Councilmember Robertson, to reappoint Ryan Taylor, Barbara Lipiew, and Robert Amadon to the Environmental Commission for 2-year terms effective January 1, 2025 - December 31, 2026.

Ayes: All

Noes: None

Motion Carried

31. Motion by Supervisor Dickson, seconded by Councilmember Robertson, to appoint Kathleen Duffy to the Environmental Commission for a 2-year term effective January 1, 2025 - December 31, 2026.

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Ayes: All

Noes: None

Motion Carried

32. Motion by Supervisor Dickson, seconded by Councilmember Robertson, to appoint Haris Ismail to the Environmental Commission to fill a vacancy that expires on December 31, 2025.

Ayes: All

Noes: None

Motion Carried

33. Motion by Supervisor Dickson, seconded by Councilmember Robertson, to reappoint Robert Amadon Chair of the Environmental Commission.

Ayes: All

Noes: None

Motion Carried

34. Motion by Supervisor Dickson, seconded by Councilmember Robertson, to reappoint Paul Lang to the Historical Preservation Commission for a 3-year term ending December 31, 2027.

Ayes: All

Noes: None

Motion Carried

35. Motion by Supervisor Dickson, seconded by Councilmember Robertson, to appoint Cynthia Johnson to the Library Board for a five-year term ending December 31, 2029.

Ayes: All

Noes: None

Motion Carried

36. Motion by Supervisor Dickson, seconded by Councilmember Robertson, to set the annual salaries of the Zoning Board of Appeals (ZBA) and Planning Board be at \$5,946 for the Chair of each Board, and \$4,032 each for the other members of each Board effective January 1, 2025, noting that members of each board will be paid one-twelfth of the annual salary, with any absences to be paid at the discretion of the Chair. Members of the Planning Board and ZBA who are absent from three consecutive board meetings or greater than 30% of the total number of meetings in any calendar year may be removed by the Town Board after notice and a public hearing.

Ayes: All

Noes: None

Motion Carried

37. Motion by Supervisor Dickson, seconded by Councilmember Robertson, to appoint Michael Shea of West Seneca, New York, as Civil Officer of the Town of West Seneca effective January 1, 2025, for the purpose of service of process, etc. without remuneration from the Town.

Ayes: All

Noes: None

Motion Carried

38. Motion by Supervisor Dickson, seconded by Councilmember Robertson, to appoint Thomas Bilski to the Board of Assessment Review for a 5-year term effective January 1, 2025, for a term expiring September 30, 2029.

Ayes: All

Noes: None

Motion Carried

39. Motion by Supervisor Dickson, seconded by Councilmember Robertson, to remove Thomas Furmann from the Board of Assessment Review for lack of attendance.

Ayes: All

Noes: None

Motion Carried

40. Motion by Supervisor Dickson, seconded by Councilmember Robertson, that the members of the Board of Assessment Review be subject to the call of the Assessor, at an annual stipend of \$500 each and the Chair of the Board of Assessment Review at an annual stipend of \$750, effective January 1, 2025.

Ayes: All

Noes: None

Motion Carried

41. Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, to retain Harris Beach Murtha Cullina PLLC as bond counsel to the Town of West Seneca for all financing matters noting services will be performed at the fees and charges as described in the Harris Beach bond counsel engagement agreement dated February 7, 2023.

Ayes: All

Noes: None

Motion Carried

42. Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, to authorize the Supervisor to sign the grant consulting agreement with Rotella Grant Management in the amount of \$30,000 a year in equal monthly installments effective January 1, 2025, through December 31, 2025.

Ayes: All

Noes: None

Motion Carried

43. Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, to set the salaries of the following Officials and Employees not represented by the Collective Bargaining Agreement recognized by the Town of West Seneca are established as follows effective January 1, 2025:

- a. Judith Kindron - \$87,400.00
- b. Brian Cosgrove - \$159,527.00
- c. William Pelow - \$138,719.00
- d. Dina Weixlmann - \$58,539.50
- e. Teressa Stacey - \$59,598.29
- f. Amelia Greenan - \$78,750.00
- g. Chris Trapp - \$74,263.00
- h. Erik Finbar - \$133,900.00 (shared with the Town of Lancaster)
- i. Lisa Scibetta - \$80,000.00

Ayes: All

Noes: None

Motion Carried

44. Motion by Supervisor Dickson, seconded by Councilmember Robertson, that the Town funds be deposited in the West Seneca Offices of the following banks, effective January 1, 2025:

- a. M&T Trust Co. - Operating, Trust & Agency, Payroll, Workers Compensation, P & A, General Investment, Reserves Account.
- b. Evans National Bank - Operating, Trust & Agency
- c. J.P. Morgan Chase - Operating, Capital

Ayes: All

Noes: None

Motion Carried

45. Motion by Supervisor Dickson, seconded by Councilmember Robertson, that the Town Board does hereby authorize all funds of the Construction and Improvement Account to be maintained by a

consolidated bank account, but that the Town continues to maintain a separate Improvement Account as recommended by the State Auditors.

Ayes: All

Noes: None

Motion Carried

46. Motion by Supervisor Dickson, seconded by Councilmember Robertson, to approve the blanket purchase order for utilities for the 2025 fiscal year:

- a. Telephone: \$99,000 Avaya, Level 3/Centurylink, Spectrum, Verizon Wireless, Verizon Fios
- b. Electricity: \$675,000 NYSEG, National Grid
- c. Gas: \$95,000 National Fuel
- d. Water: \$105,000 Erie County Water Authority

Ayes: All

Noes: None

Motion Carried

47. Motion by Supervisor Dickson, seconded by Councilmember Robertson, that the Town Board of the Town of West Seneca, pursuant to §25 of the Town Law and §11(2) of the Public Officers Law, hereby approves the execution of a public employee's blanket bond , covering the Supervisor, Deputy Supervisor, Town Board, Town Clerk, Receiver of Taxes and Assessments, Collector, Superintendent of Highways, Director of Finance and two Town Justices for the sum of \$100,000 and be it further resolved that the undertaking shall be effective within thirty (30) days after commencement of the term on January 1, 2025.

Ayes: All

Noes: None

Motion Carried

48. Motion by Supervisor Dickson, seconded by Councilmember Robertson, to designate the West Seneca Bee as the Official Newspaper, and that the Buffalo News be used at the discretion of the Town Clerk.

Ayes: All

Noes: None

Motion Carried

49. Motion by Supervisor Dickson, seconded by Councilmember Robertson, that the following titles of Town Department Heads, elected or appointed officials, and certain other full-time employees not covered by contractual provisions between the Town and either the Blue or White Collar CSEA Units or the West Seneca PBA be granted extended benefits, including health and welfare fund related benefits, in accordance with the CSEA White Collar Contract or the equivalent thereof, with the exception of the Chief of Police and Assistant Chief of Police, who are granted said benefits in accordance with the West Seneca PBA Contract or the equivalent thereof. Those individuals to whom this is applicable shall include the Supervisor, Town Clerk, Highway Superintendent, Assessor, Deputy Supervisor, Secretary to Highway Superintendent, Director of Finance, Municipal Director of Human Resources, Chief of Police, and Assistant Chief of Police. In addition to the health insurance benefits set forth in the CSEA White Collar Contract or West Seneca PBA, said elected or appointed officials shall also be entitled to the Blue Cross Blue Shield Gold Plan. The extended benefits granted to elected or appointed officials shall not include contractual wage or salary increases or other monetary allowances, including longevity, except for the Town Court Clerks to the Town Justices who will mimic the salaries and longevity increases in Group 5 of the White Collar Union Contract and the Highway Superintendent's secretary, who will mimic the salaries and longevity increases in Group 3 of the White Collar Union Contract.

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Ayes: 3 Noes: None Abstain: 1 Motion Carried

Voting for: Councilmember Breidenstein, Councilmember Piekarec, Councilmember Robertson
Abstained: Supervisor Dickson

50. Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, that pursuant to §119(1) of the Town Law, the Town Clerk be authorized to draw warrants to pay any claims for fixed salaries, for principal and interest on bonded or refunded debt or other loans on the legal or stated compensation of Officers or Employees of the Town or accounts becoming due upon lawful contracts for periods not exceeding one (1) year from January 1, 2025.

Ayes: All Noes: None Motion Carried

51. Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, that the Town continue its Procurement Policy in the manner set forth in the Procurement and Purchasing Policy adopted by the Town and as may be amended.

Ayes: All Noes: None Motion Carried

52. Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, that the Town Board continue its Agenda Procedure and Rules of Order as approved by the Town Board and as may be amended.

Ayes: All Noes: None Motion Carried

53. Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, that all vouchers for claims upon the Town shall be acceptable for audit, in the manner set forth in the Procurement and Purchasing Policy adopted by the Town.

Ayes: All Noes: None Motion Carried

54. Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, to set the mileage rate allowed to public officials and Town employees the same as the Federal Internal Revenue Service regulations and in the manner set forth in the policy adopted by resolution of the Town Board.

Ayes: All Noes: None Motion Carried

55. Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, that Petty Cash Funds/Change Funds be created as follows:

- a. Accounting and Financial Consult. Services: \$250
- b. Town Clerk: \$350
- c. Receiver of Taxes: \$500
- d. Highway Superintendent: \$250
- e. Police Confidential Investigation: \$2,500
- f. Police Department: \$500
- g. Recreation: \$300

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Monday, July 28, 2025
Monday, August 11, 2025
Monday, August 25, 2025
Monday, September 8, 2025
Monday, September 22, 2025
Wednesday, October 1, 2025 – Budget Work Session in the Community Center/Library
Thursday, October 16, 2025 – Moved due to Columbus Day
Monday, October 27, 2025
TBD - Public Hearing for 2026 budget
Monday, November 10, 2025
Monday, November 24, 2025
Monday, December 8, 2025
Monday, December 22, 2025

Special meetings shall be held at the call of the Supervisor or of the Town Clerk upon written request of at least two members of the Town Board. Notice, in writing, stating the time, place and purpose of the special meeting shall be served personally upon each member of the Board at least 48 hours before the date fixed for holding the meeting. Only business specified in the notice thereof may be transacted at a special meeting. In accordance with the Open Meeting Law, the public and news media shall be given reasonable notice of any special meeting and all further executive sessions shall be public except for specific purposes allowed by law.

On the question, Councilmember Piekarec stated he does not support the schedule for the following reasons: the public has less opportunities to speak, creates confusion for the public, and delays town operations.

On the question, Councilmember Breidenstein requested changing the date of the Budget Work Session from Wednesday, October 1st to Thursday, October 2nd to remain consistent with the Monday or Thursday meetings. Deputy Supervisor Greenan stated another board is scheduled for the Community Center meeting room on that evening. Supervisor Dickson stated the meeting could be changed later.

Ayes: All

Noes: None

Motion Carried

61. Motion by Supervisor Dickson, seconded by Councilmember Robertson, that the Town Board subject to the provisions of Section 284 of the Highway Law, enter into an agreement with the Superintendent of Highways that moneys levied and collected in the Town for the repair and improvement of highways and received from the State for State Aid for the repair and improvement of highways shall be expended pursuant the terms set forth therein.

Ayes: All

Noes: None

Motion Carried

62. Motion by Supervisor Dickson, seconded by Councilmember Robertson, that no Town vehicles be used for personal use, and all Town vehicles including the equipment in the Highway Department, be identified by decals with the exception of the Police Department vehicles used for detective work and the Police Chief's car and direct the Supervisor to ensure that decals are placed on all cars except those mentioned. Town vehicles for take-home use shall be provided to the Chief of Police and Highway Superintendent. Town vehicles shall not leave the Town limits except for use on official Town business.

Ayes: All

Noes: None

Motion Carried

63. Motion by Supervisor Dickson, seconded by Councilmember Robertson, that no Town equipment may be used for personal use.

Ayes: All

Noes: None

Motion Carried

64. Motion by Supervisor Dickson, seconded by Councilmember Robertson, that the Town Board sets the following rules relating to use of Highway personnel and equipment for emergencies:

- a. West Seneca Highway Department is authorized to provide for emergency assistance to the local school systems, fire districts and other municipalities, if personnel or equipment are requested; and
- b. An emergency must exist and have been declared in the Erie County municipal corporations requesting assistance; and
- c. Highway Superintendent will promptly notify the Supervisor of such action. A written summary will be immediately given to the Town Clerk and Town Attorney outlining the details of the emergency service, including the Emergency Operations Center; and
- d. Town equipment will be operated by West Seneca employees in the majority of work situations. However, slow-moving vehicles (roller), stationary equipment (air compressor or pumps) and light tools may be loaned to another Highway Department to be used and operated by their employees and fees may be assigned to the Municipality that receives long term aid.
- e. West Seneca Highway Superintendent is authorized to request aid from other towns in Erie County. Non-West Seneca personnel and equipment will work under the supervision of the West Seneca Highway Superintendent.

Ayes: All

Noes: None

Motion Carried

65. The Supervisor announces the following liaison and committee appointments for the year 2025:

- a. Supervisor Gary Dickson
 - Legal Department
 - Finance Department
 - Code Enforcement/Buildings Department
 - Engineering Department
 - Insurance
 - Town Courts
 - Erie County Sewer District 1 Board of Managers
 - Rotella Grant Management
 - Human Resources
 - AIS IT Services
- b. Councilman Robert Breidenstein
 - Police Department
 - West Seneca School District
 - Recreation Department
 - Recreation Commission
 - Planning Board

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- c. Councilwoman Susan Kims
 - Erie County Sewer District 1 Board of Managers
 - Northeast South Towns (NEST) Solid Waste Management Board
 - Zoning Board of Appeals
 - Ethics Board
 - Historical Preservation Commission
 - Library Advisory Board
 - Internal Audit Committee
- d. Councilman Jeff Piekarec
 - Fire Districts
 - Senior Center
 - Senior Advisory Committee
 - Assessor's Office
- e. Councilman Scott Robertson
 - Highway Department
 - Town Clerk
 - Buildings & Grounds Department
 - Environmental Commission
 - Internal Audit Committee

Executive Session

Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, to enter into executive session at 6:11 P.M. to discuss Item No. 27.

Ayes: All

Noes: None

Motion Carried

Motion by Supervisor Dickson, seconded by Councilmember Piekarec, to leave executive session at 6:18 P.M. and resume the open meeting.

Ayes: All

Noes: None

Motion Carried

Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, to hire Clark, Patterson and Lee as the provider of Engineering Services to the Town with the omission of 5.01 H in the professional services agreement at a cost not to exceed \$137,500 per year to be paid in a purchase order format with an allowance of up to \$62,500 in payments to be made during the year 2025 with said purchase order format being written on an hourly unit price basis for each service provided and a written quotation requested for hourly services by the pay scale and incorporated into the purchase order; and the Supervisor is hereby authorized to complete and execute a professional services agreement with said firm for engineering services not to extend beyond the year 2025.

Ayes: All

Noes: None

Motion Carried

66. Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, to adjourn the Reorganization Meeting at 6:20 P.M.

Ayes: All

Noes: None

Motion Carried