

Chairperson Teager called the meeting to order at 6:00 P.M.

ROLL CALL:

Members Present - Michael Teager, Chairperson
Anna Garvey
Lawrence Kavanaugh, Jr.
Paula Eade Newcomb, Deputy Town Attorney

Absent - Teresa Funk, Vice-Chairperson
Kayla Leonard

MINUTES TO BE APPROVED

Motion by Chairperson Teager, seconded by Mr. Kavanaugh, to approve Minutes of the August 14, 2024, board meeting.

Ayes: All

Noes: None

Motion Carried

PUBLIC COMMENTS

No comments were received.

Chairperson Teager explained the role of the Ethics Board to the students in attendance. Mr. Kavanaugh questioned the students in attendance if they could define "ethics" and stated it is about doing the right thing.

COMMUNICATIONS

Contractor and Vendor Disclosure Form

Chairperson Teager stated the Ethics Board revised the disclosure form in 2022 and understands the Ethics Board must re-approve it given the lapse in time. Ms. Eade Newcomb advised the Ethics Board to forward the form to Town Attorney Trapp to review revised Ethics Code. Chairperson Teager stated he will provide a clean copy of the form at the next meeting to be voted on and recalled that under the "compensation interest" the applicant will respond either yes or no, but not provide an amount. Mr. Kavanaugh concurred with this and suggested adding a box to be checked. Ms. Eade Newcomb suggested revising the ownership interest to be a yes or no question, also. The revised form applies to vendors and contractors, which reflects the updated Ethics Code. Chairperson Teager commented that the new form also addresses concerns expressed by entities outside of New York as to whether they must complete the disclosure. Ms. Eade Newcomb suggested adding verbiage that the person signing the form is authorized by the vendor or contractor to sign the form. Chairperson Teager stated the Ethics Board will plan to vote on the form at the October meeting.

Mr. Kavanaugh questioned whether the Ethics Board members should attend the Town Board meeting when the Ethics Code is discussed. Ms. Eade Newcomb stated the Town Board will notify the Ethics Board when this is scheduled.

Updated Member Terms

Chairperson Teager stated that according to the current Ethics Code two volunteers are appointed in one year, and three the following year to five-year terms. The current Ethics Board is proposing one member be appointed and one to expire each year and have adjusted the current members' terms accordingly as attached noting Supervisor Dickson proposed transitional terms as attached. Chairperson Teager questioned if Ms. Eade

Newcomb has a legal preference. Ms. Eade Newcomb recommended the Ethics Board pass the adopted terms to the Town Board to be adopted with the revised Ethics Code. Ms. Garvey commented that Supervisor Dickson's proposal delays the current members' terms by a few years. Chairperson Teager stated the Ethics Board will vote on this at the October meeting.

EXECUTIVE SESSION

Motion by Chairperson Teager, seconded by Ms. Garvey, to enter into executive session to review disclosure forms, as they pertain to past employment history, future employment plans, employment history of a corporation or limited liability company, and/or matters that may lead to the employment, demotion, discipline, suspension, dismissal, or removal of a particular person or business entity at 6:24 P.M.

Ayes: All

Noes: None

Motion Carried

ADJOURNMENT

Motion by Chairperson Teager, seconded by Ms. Garvey, to adjourn the meeting at ?? P.M.

Ayes: All

Noes: None

Motion Carried



Margaret A. Martin
Deputy Town Clerk/Secretary to the Ethics Board

Supervisor Dickson's
proposal.

Current member term expiration date	Transitional Term Length	Transitional Term Begins	Transitional Term ends
12/31/2025	5 years	1/1/2026	12/31/2030
12/31/2025	2 years	1/1/2026	12/31/2027
12/31/2026	5 years	1/1/2027	12/31/2031
12/31/2026	3 years	1/1/2027	12/31/2029
12/31/2026	2 years	1/1/2027	12/31/2028

Composition: Current Terms

Theresa Funk -- through 12/31/2025

Lawrence Kavanaugh, Jr. -- through 12/31/2025

Michael Teager -- through 12/31/2025

Anna Garvey -- through 12/31/2026

Kayla Leonard -- through 12/31/2026

Composition: Proposed Updated Terms (if updated composition/code is passed)

Theresa Funk -- through 12/31/2024

Michael Teager -- through 12/31/2025

Anna Garvey -- through 12/31/2026

Kayla Leonard -- through 12/31/2027

Lawrence Kavanaugh, Jr. -- through 12/31/2028 (to remain seated until replacement is appointed; replacement would serve remainder of term)