

West Seneca Internal Audit Committee
November 14, 2023
6:00 PM Meeting Minutes
Community Center & Library Small Conference Room
1300 Union Rd West Seneca NY 14224

Roll Call: - Chairman Breidenstein called the meeting to order at 6:00 pm

Present:	<u>Chairman-</u>	Robert Breidenstein
	<u>Secretary-</u>	Susan Kims
	<u>Members-</u>	Mary Maguire
Absent:		Mary Sherman – excused
Notations:		n/a
Guests:		Two in attendance

Meeting Minutes:

Motion by Chairman Breidenstein and seconded by Mary Maguire to approve the minutes from the Internal Audit Committee meeting of August 8, 2023

3-Aye 0-Noe

Motion Carried 3-0

Announcements: Mary Sherman has an excused absence

Future Meeting Time and Dates: 12/12/2023

Old Business:

Review White Collar Contract/Police Contract

Review Payments

New Business:

Discussion reviewing the following: Sports payments

1. The Youth Sport payment WSYBA-all paid but incurred late charges
2. WSSC – all paid but incurred late charges and did not submit a proper roster of athletes

3. WSYBA -all paid, pays monthly rather than annually
4. WSGSA-did not review Demolition bids- reviewed 2 recent demos.
Correct process to bid. Only 1 bid received for each contract. No issue

Public Comments:

Adjournment- 7:00 pm moved by Chairman Breidenstein
second by Mary Maguire