

WEST SENECA TOWN OFFICES
1250 Union Road
West Seneca, NY 14224

TOWN BOARD PROCEEDINGS
Work Session
January 9, 2017

Supervisor Meegan called the work session to order at 3:00 P.M. with the Pledge of Allegiance to the Flag led by Town Engineer Steven Tanner.

ROLL CALL: Present - Sheila M. Meegan Supervisor
Eugene P. Hart Councilman
William P. Hanley Jr. Councilman
John Fenz Town Attorney
Jacqueline A. Felser Town Clerk
John Gullo Senior Code Enforcement Officer
Daniel Denz Police Chief
Steven Tanner Town Engineer
Mary Josefiak Senior Recreation Therapist of
Senior Services
Lauren Masset Youth Service Coordinator
Emily Melski Secretary to the Supervisor

Supervisor Meegan read the Fire Prevention Code instructing the public where to exit in case of a fire or an emergency.

SENIOR RECREATION THERAPIST OF SENIOR SERVICES MARY JOSEFIAK

- New program beginning with Elderwood for a birthday of the month with sheet cake and lunch for seniors
- Received new computers; awaiting funds from Erie County
- Received calls requesting use of space while Burchfield Center is closed
- Auxiliary Police will be using senior center one more time to finish up business

YOUTH SERVICE COORDINATOR LAUREN MASSET

- Martin Luther King Jr. Day Skate to be held Monday, January 16th from 12:00 P.M. - 1:50 PM; regular admission fees apply
- Superhero Skate was held Sunday, January 8th
- Now hiring a part-time clerk typist and looking for volunteers for the West Seneca Youth Board. Please visit www.westseneca.net for more information.
- Summer Day Camp update - schedule and registration should appear for approval on the next Town Board agenda
- Will be requesting Kiwanis craft show to relocate to their new pavilion
- Will be going to middle schools to promote YES program

CHIEF DENZ

- Answered 21,907 calls in 2016
- Part-time employees salary increase
- Purchase of unmanned aviation unit; Senator Gallivan's office provided \$10,000 grant to cover the cost; West Seneca is the first municipality to have this equipment; will be available to fire departments also; specialty unit will be assigned to operate the unit

TOWN ATTORNEY JOHN FENZ

- Endorsement resolution for Buffalo Airfield
- Final version of Design Standards Guidelines to be submitted; will schedule a public hearing for February 6th meeting
- Items for executive session – two legal matters & two contract matters

COUNCILMAN HART

- Will be meeting with West Seneca West Key Club for responses to the Coalition Youth Survey

COUNCILMAN HANLEY

- One legal item for executive session

TOWN CLERK JACQUELINE FELSER

- 2017 town/county tax bills should be mailed by Wednesday

CODE ENFORCEMENT OFFICER JOHN GULLO

- Plumber's license exam to be held in February
- Formulating a letter to send to the residents in Camelot III subdivision that have the tree conservation area in their rear yard to inform them of the regulations
- Encouraged residents to clear sidewalks of snow and also clear storm sewers
- Emergency Operations Center was open last Thursday for the storm until 12:30 A.M.
- Monitoring the ice situation in the creeks
- Harlem Road Bridge is being repaired by NYSDOT

TOWN ENGINEER STEVE TANNER

- Commented on construction issues that forced the closing of Burchfield Nature & Art Center; town offices have been relocated; forensic architect will be hired to provide a third party independent analysis of the construction details and offer technical guidance on possible fixes
- Executive session to discuss hire of Clerk of the Works and special inspector for community center/library project
- Deduct change order for Hilltop Court project
- Sewer main repair for collapsed sewer on Chippewa Court (Sewer District 14); need to televise sewers and make recommendations for repair; work is outside of consent order for Sewer Districts 5, 13 & 20 so will have to borrow additional money

SUPERVISOR MEEGAN

- Executive session with Finance Department to discuss contract for payroll

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EXECUTIVE SESSION

Motion by Supervisor Meegan, seconded by Councilman Hanley, to recess to executive session at 3:55 P.M. to discuss three legal matters and four contractual issues.

Ayes: All

Noes: None

Motion Carried

The board members returned from executive session at 5:50 P.M. and the work session concluded.



JACQUELINE A FELSER, TOWN CLERK