Minutes of West Seneca Historical Commission Meeting
01/04/2023

6:30-Meeting Called to Order by Chairperson Raymond Ball. Members in attendance.
James Pace, Jennifer Pfeiffer, Paul Lang and Raymond Ball.

Old Business: Waived reading of Meeting Minutes from 12/7/2022 Motion J. Pace, Second
P. Lang carried without opposition.

New Business:

- Reported to the Commission that F. D'Amico would be reappointed to the
  Commission as per our recommendation on Friday, Jan. 6th 2023.

- Reported to the Commission that there has been no movement yet regarding the
  appointment of a secretary to the Commission.

- Motion by J. Pace, second by J. Pfeiffer to adopt a Commission policy that no
  permanent Deputy Chairperson be appointed by the Town of West Seneca for the
  Historical Commission. In the event the chairperson cannot attend, a Pro Tem
  Chairperson will be appointed. The Pro Tem Chairperson will be selected by a vote of
  the commission members in attendance for that meeting. Carried without
  opposition.

- Motion by J. Pace, second P. Lang to recommend that the Town of West Seneca adopt
  the proposal from Historic Preservation Studios for grant writing services. Carried
  without opposition. The commission charged P. Lang with contacting Preservation
  Studios to get clarification regarding fees for the grant writing services.

- Reported to the Commission that we will have a Commission email account set up by
  the town. Motion by J Pace second by P. Lang to adopt a policy that all commission
  members can acknowledge receipt of an email but conclusive responses will be
  withheld until the Commission meets to discuss and the Chairperson will respond
  with the Commission's response. Carried without opposition.

- The Historical Commission charged R. Ball with establishing contact with the
  Planning Board and Zoning Board to work in conjunction with issuing building
  permits etc. in the Town of West Seneca.

Meeting Adjourned 7:35PM Proposed by J. Pfeifer

Respectfully Submitted:
Raymond Ball, Chairperson/ Recording Secretary pro tem