

West Seneca Community Center
1300 Union Road
West Seneca, NY

Youth and Recreation Commission
Minutes - draft
September 21, 2022

Call to Order at 6:00 pm

- I. Roll Call - Matt Bauer, Bob Breidenstein, Carrie Brown, Dominic Casio, Marisa Fallacaro-Daugherty, Carol Jarczyk, Kellie Kostek, Lauren Masset, Alissa Straus.
- II. Approval of Minutes from August 17, 2022 - Motion by Kellie Kostek, 2nd by Matt Bauer
- III. Old Business
 - A. Farmer's Market
 - about 40 surveys completed
 - found many people didn't know about the events the town has (Community Days, Halloween event, Tree Lighting)
 - many suggestions from talking to people who did not want to fill out the survey
 - Regulation-sized pickleball court, kayak launch, pool needs heater and cover, Trails to Rails, a list of needed pool repairs, Bathrooms need repairs, open ice skating, the town and school need to work better together, when are town board meetings, people like outdoor concerts, PBA car show/Taste of WS, more events with adult beverages, need slower traffic on Union, people are happy about the new playground and walking path at Fireman's Park
 - B. Survey
 - Carol will input surveys and make a spreadsheet
 - C. Veteran's Playground
 - Approved at Sept 12 board meeting
 - will have community build
 - no set date for installation but could be April
 - will need date set with enough time to gather Community Build help
 - D. Events
 - a. Halloween event - Fri, Oct 21. Parade at 5:15, indoor trick-or-treating around 6:00-7:30
 - more information out Monday, Sept 26
 - Partnering with Vigilant Fire Dept who are bringing back the Halloween Parade
 - Commission members would be more beneficial as volunteers as opposed to having a table

b. Other

- need more community events
- other organizations, such as Friends of Burchfield, offer great events. Out rec dept should as well
- Commission can look into having a town scavenger hunt and trivia night.
 - can possibly have a trust which would allow for registration fees with town oversight
 - check with Chamber of Commerce for recommendations of businesses to work with
 - start small

E. Recreation Programs

- currently offering basketball clinics
- still trying to hire part-time employees (Clerk Typist PT, Rec Leader PT, Rec Attend PT).
- still looking to hire a full-time employee
 - this position hasn't been filled in years
 - position will propose programs/events and run them when staffing is available.

IV. New Business

A. Employee Handbook

- The Town pool is set to tentatively re-open in 2023, assuming proper staffing levels are available. The Rec Commission was provided a copy of the previous aquatics position of the handbook to review + make suggestions on at the next meeting. Suggestions still need to be approved by Rec Department, HR and Town Board.

B. Email Addresses

- would anyone like to put their own, personal email on the website
- agreed to use commission email
- will need to monitor more closely. Kellie can help with that

C. 2023 Recreation Budget RE Town Pool

- Amended budget will include full staff as well as an earlier opening
- there will be a resolution to transfer funds for an audit of the pool
- Money should be there. ***Having enough lifeguards is the concern***

D. Pool Committee

- a sub-committee of the recreation commission is not mentioned in the code, meaning it is not forbid or included
- SHOULD there be a sub-committee, the sub-committee would be a body to make non-binding recommendations to the board

- A sub-committee would be made up of a majority of members from the commission, not exceeding 4 members, and residents or school affiliates, not exceeding the number of commission members
- non commission members would submit a letter of interest to be on the sub-committee
- 3 options: a task for the commission, a sub-committee of the commission, or a separate group
 - a separate group would allow for greater community members
 - WS Swims wants to make sure they are on an agenda
 - Agreed to have a separate group and WS Swims will be on the commission agenda until further notice.

E. Commission Meeting Dates

- Meetings will remain monthly and on the 3rd Wednesday of the month
- Time will change to 6:30 PM
- Dates will be Jan 18, Feb. 15, Mar 15, Apr 19, May 17, June 21, July 19, Aug 16, Sept. 20, Oct. 18, Nov. 15. No Dec meeting
- Meetings can be cancelled if needed with proper notice.

F. Next Playground

- Next playgrounds will be Sunshine and Fisher

V. Public Comment

Courtney Fallon noted that UB is having a class about skate parks. Money comes from grants and go to a neighborhood in need. Lauren commented that she has a meeting in Nov.

Courtney Fallon mentioned that the risk of frost remains for this region until May 15th.

Courtney Fallon suggested maybe the commission email could be set up to be forwarded to members' addresses.

POOL DISCUSSION:

Courtney Fallon stated WS Swims needs basic questions answered. What is the closure policy? Lauren Masset will comment after things have been agreed upon.

What is the number of lifeguards needed for each shift? When do these need to be in place? Bob Breidenstein feels we need roughly 40 employees for the pool. He would like to see the supervisor in place mid Jan to be approved at the Feb town board meeting with the rest of the pool staff by March or April.

Katie Adrian commented that workers need to have guaranteed hours and need to know the closure policy. WS has to provide a competitive work environment and be an environment where people want to work.

Kendra needed clarification of hiring deadlines for the pool to open. She also shared her opinion that employees should be paid the 4 hr minimum regardless of the fact that the town does not have to follow that requirement.

Bob Breidenstein commented that all summer staff is eligible for a bonus.
Job descriptions for pool positions have been sent to HR [for review](#).

If not as many staff as desired there may be a possibility of reduced pool hours or closing during breaks.

Motion to adjourn by Dominic Casio, 2nd by Matt Bauer at 8:29 PM.
Marisa departed at 7:21, Carrie at 7:47, and Kellie at 7:54