

WEST SENECA TOWN OFFICES
1250 Union Road
West Seneca, NY 14224

TOWN BOARD PROCEEDINGS
Work Session
November 7, 2016

Supervisor Meegan called the work session to order at 3:00 P.M. with the Pledge of Allegiance.

ROLL CALL:	Present	-	Sheila M. Meegan	Supervisor
			Eugene P. Hart	Councilman
			William P. Hanley Jr.	Councilman
			John Fenz	Town Attorney
			Jacqueline A. Felser	Town Clerk
			Daniel Denz	Police Chief
			John Gullo	Senior Code Enforcement Officer
			Steven Tanner	Town Engineer
			Lauren Masset	Youth Service Coordinator
			Mary Josefiak	Senior Recreation Therapist of Senior Services
			Kandace Wittmeyer	Town Assessor
			Laura Devine	Human Resources
			Megan Wnek	Supervising Accountant

Supervisor Meegan read the Fire Prevention Code instructing the public where to exit in case of a fire or an emergency.

SENIOR RECREATION THERAPIST OF SENIOR SERVICES MARY JOSEFIK

- Veterans Day lunch on Thursday, November 10th at noon

YOUTH SERVICE COORDINATOR LAUREN MASSET

- Breakfast with Santa on Sunday, December 11th; tickets on sale Monday, November 14th
- 700 children attended the Enchanted Path event

TOWN ATTORNEY JOHN FENZ

- Addition to Town Board meeting agenda - resolution on tax assessment challenge
- 3 public hearings for lighting districts; if approved they are subject to permissive referendum; he will put together a letter to make residents aware of this

CHIEF DENZ

- Proposed a "Power DMS" system that was presented at the Int'l Chiefs of Police conference for managing all town operational policies; employees are able to access the system and their signatures are obtained electronically; policies are updated electronically; if interested an informational session can be set up with human resources.
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COUNCILMAN HART

- John Steinmetz of Steinmetz Planning Group will hold a question & answer session on the proposed new design standards today from 5:30 P.M. to 6:30 P.M. followed by an informational session at the Town Board meeting

EXECUTIVE SESSION

Motion by Supervisor Meegan, seconded by Councilman Hanley, to recess to executive session at 3:15 PM to discuss three legal matters and an employee issue.

Ayes: All

Noes: None

Motion Carried

The board members returned from executive session at 5:00 P.M. and the work session was adjourned.

JACQUELINE A FELSER, TOWN CLERK