

WEST SENECA TOWN OFFICES
1250 Union Road
West Seneca, NY 14224

TOWN BOARD PROCEEDINGS
Work Session
July 11, 2016

Supervisor Meegan called the work session to order at 3:00 P.M. with the Pledge of Allegiance.

ROLL CALL: Present - Sheila M. Meegan Supervisor
Eugene P. Hart Councilman
William P. Hanley Jr. Councilman
John Fenz Town Attorney
Jacqueline A. Felser Town Clerk
Matthew English Highway Sup't.
John Gullo Senior Code Enforcement Officer
Daniel Denz Police Chief
Steven Tanner Town Engineer
Lauren Masset Youth Service Coordinator
Laura Devine Human Resource Director

Supervisor Meegan read the Fire Prevention Code instructing the public where to exit in case of a fire or an emergency.

HUMAN RESOURCE DIRECTOR LAURA DEVINE

- Issues with employee time clock swiping and incomplete time cards; going forward employees will be required to approve their own time prior to department head approval; next step is to improve the accounting software to better interface with the system

ARMY CORPS OF ENGINEERS PUBLIC HEARING – LEXINGTON GREEN

- Suggestion to cover stone berm with soil from sledding hill at Sunshine Park - Highway Sup't. Matthew English stated sledding hill is not good fill and he suggested topsoil instead; Town Attorney John Fenz stated he will have to first determine the town's responsibility and who will fund this; Town Engineer Steven Tanner commented on proper placement of soil to prevent it from washing away, but noted it won't prevent future flooding; legal and engineering issues need to be worked out first
- Comments on availability of sandbags
- Councilman Hanley stated National Grid has requested to be informed of any work that may impact the high pressure gas line in the area

TOWN ENGINEER STEVEN TANNER

- Purchase of pump for Plant 5; DEC supports project as it will prevent overflows on dry days; daily reports will be eliminated
- Bid date requested for Buildings & Grounds Department roof
- Updated status of East & West Road and Angle Road projects - paving complete on Angle Road and in process on East & West Road; watermains will need to be flush tested, disinfected and approved, then services can be switched over to Erie County

CODE ENFORCEMENT OFFICER JOHN GULLO

- Rezoning application for 4378 Seneca Street from R-60A to C-1 for two-story, 6000 sf office building; proposing to demolish house and build in the same footprint; town design standards have been provided to the applicant

YOUTH SERVICE COORDINATOR LAUREN MASSET

- Summer Day Camp and Summer Fun Program are both running smoothly
- Pool is open and spray pool has reached max capacity several times already this season
- PBA and Teachers Union will sponsor Movie Night on 8/5 (Big Hero 6) and elected officials (Supervisor Meegan, Councilmen Hart & Hanley, Town Clerk Jacqueline Felser and Highway Superintendent Matthew English) will sponsor Movie Night on 8/19 (Finding Nemo)
- Talent Show scheduled for 10 A.M. on Friday, July 15th

CHIEF DENZ

- Thanked the community for their support given the recent tragedies and conflict concerning law enforcement
- Bridge work on Route 400 is progressing and traffic patterns are working well
- Captain Baker was selected to attend the FBI National Academy in Quantico, Virginia
- NYS Chiefs of Police conference is taking place this week in Buffalo

COUNCILMAN HANLEY

- Working on workers compensation rates for the town and identifying instances of abuse; West Seneca Police Department has one of the lowest rates of all blue collar, white collar and police agencies in the area
- Rat issue on Covington Drive due to dry weather
- 30 phone lines have been eliminated to date that were not being used

SUPERVISOR MEEGAN

- Will be introducing a local law to establish responsible bidder requirements for public works projects

EXECUTIVE SESSION

Motion by Supervisor Meegan, seconded by Councilman Hanley, to recess to executive session at 3:55 PM. to discuss labor contract matters and legal issues.

Ayes: All

Noes: None

Motion Carried

The board members returned from executive session at 6:15 P.M. and the work session was adjourned.

JACQUELINE A FELSER, TOWN CLERK