

**WEST SENECA TOWN OFFICES**  
**1250 Union Road**  
**West Seneca, NY 14224**

**TOWN BOARD PROCEEDINGS**  
**Work Session**  
**February 8, 2016**

Supervisor Meegan called the work session to order at 3:00 P.M. with the Pledge of Allegiance to the Flag led by Emily Josefiak.

**ROLL CALL:** Present - Sheila M. Meegan Supervisor  
Eugene P. Hart Councilman  
William P. Hanley Jr. Councilman  
John Fenz Town Attorney  
Jacqueline A. Felser Town Clerk  
Matthew D English Highway Sup't.  
John Gullo Senior Code Enforcement Officer  
Daniel Denz Police Chief  
David Johnson Town Engineer  
Mary Josefiak Senior Recreation Therapist of  
Senior Services  
Lauren Masset Youth Service Coordinator  
Emily Josefiak Secretary to the Supervisor

Supervisor Meegan read the Fire Prevention Code instructing the public where to exit in case of a fire or an emergency.

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**DR. RYAN RISH, University at Buffalo**

- West Seneca Pilot Program Presentation: Asset-Based Community Inquiry
  - ✓ Would like to partner with the YES Program to engage youth in making interactive Google maps that will highlight aspects of West Seneca
  - ✓ Will coordinate with the YES Program as well as English and Social Studies teachers from West Seneca West and East High Schools
  - ✓ Dr. Ryan will provide the equipment; West Seneca will provide space
  - ✓ Dr. Ryan and a graduate student will facilitate the program
  - ✓ Summer Day Camp could be a good forum for this program

**CODE ENFORCEMENT OFFICER JOHN GULLO**

- Approximately 180 electrician licenses have been issued; electricians exam will be held March 5, 2016
- Plumbing exam will be held February 18, 2016
- Working to reorganize the code enforcement office arrangement in response to department growth

**TOWN CLERK JACQUELINE FELSER**

- Archives grant application deadline is March 18, 2016; one possible application is managing/archiving e-mails for retention purposes and Biel's has a program to fit this need; Supervisor Meegan would like to see the scope of the grant before pursuing

**YOUTH SERVICE COORDINATOR LAUREN MASSET**

- Resident registration for Summer Day Camp is currently underway
- Superhero skate at West Seneca Ice Rink on February 21<sup>st</sup>
- Thanked Police Department for their support at the ice rink
- In an effort to bring back the family atmosphere of open skate, Highway Sup't Matt English suggested changing the schedule to add a weeknight skate 6:30 – 8pm and Saturday & Sunday afternoon 1:15 – 3pm

**SENIOR RECREATION THERAPIST OF SENIOR SERVICES MARY JOSEFIK**

- Mardi Gras celebration Tuesday, February 9<sup>th</sup>
- Tai Chi classes are doing well – 75 people attended last one
- Valentine's Party on Thursday, February 11<sup>th</sup>

**HIGHWAY SUPERINTENDENT MATTHEW ENGLISH**

- Expressed concerns with the upcoming Softball World Series event; wants to ensure there is no cost to the taxpayers and that the town and girls softball organization are reflected well; would like a schedule from the tournament organizers ASAP

**TOWN ATTORNEY JOHN FENZ**

- Requested executive session for two legal items
- MWBE Compliance Officer came out of meeting with Grantwriter Connie Miner; some grants have requirements for using contractors with Minority Women Owned Business Enterprise certifications

**CHIEF DENZ**

- Requested executive session for one personnel issue

**COUNCILMAN HART**

- Attended meeting with the Gaelic Athletic Association regarding the 2017 Continental Youth Championship - most costs to be covered by a grant from the Irish government; all monies raised will stay in Buffalo; West Seneca was chosen over Boston, Massachusetts
- Attended the Civic and Patriotic Commission meeting - budget for fireworks set; will need to hire their own security this year
- Monthly meetings with Town Attorney John Fenz, Code Enforcement Officer John Gullo and Jerry Hathaway regarding plans to bring new business to West Seneca

**COUNCILMAN HANLEY**

- Meeting with NYSDOT and Highway Sup't. Matthew English to improve the water flow out of Harlem Road Park; NYSDOT will make a presentation at next Town Board meeting; a larger sluice will be put in and the town will need to transfer property to the state

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**TOWN ENGINEER DAVID JOHNSON**

- Submission made to DEC for Cambridge dam modification

**SUPERVISOR MEEGAN**

- Received questions regarding a splash pad at Tim Russert Park and asked board members if they made any inquiries with Senator Gallivan's office; board members responded they had not

**EXECUTIVE SESSION**

Motion by Supervisor Meegan, seconded by Councilman Hanley, to recess to executive session at 4:00 P.M. to discuss one employee issue and two legal items.

Ayes: All

Noes: None

Motion Carried

The board members returned from executive session at 4:55 P.M.

The work session concluded at 4:55 P.M.

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**JACQUELINE A FELSER, TOWN CLERK**