

TOWN OF WEST SENECA



JACQUELINE A. FELSER  
TOWN CLERK

RECEIVER OF TAXES  
REGISTRAR OF VITAL STATISTICS  
NOTARY PUBLIC  
RECORDS MANAGEMENT OFFICER

TOWN SUPERVISOR  
SHEILA M. MEEGAN

TOWN COUNCIL  
EUGENE P. HART  
WILLIAM P. HANLEY JR.

To: West Seneca Town Board

From: Jacqueline A Felser, Town Clerk

Date: July 20, 2016

Re: Status change & rate increase for part-time clerks

Honorable Board Members:

Kindly change the status of part-time clerks Margaret Pomana & Ellen Zawodzinski to part-time seasonal effective August 1 – October 28, 2016 at a rate of \$14 per hour and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

This change is requested to cover additional hours needed for sporting license sales and collection of school taxes. Please also note, the increase to \$14 per hour is in line with the starting rate for new hires.