

**West Seneca Town Court
1250 Union Road
West Seneca NY 14224
716-674-5600**

**Jeffrey M. Harrington
Town Justices**

**Shannon E. Filbert
Town Justices**

MEMO

To: Honorable Town Board
From: Justice Shannon E. Filbert & Justice Jeffrey M. Harrington
Date: February 16, 2016
Subject: Appointment of MaryJean Fitzgerald as full-time Court Clerk

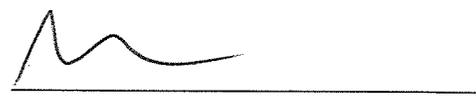
Dear Honorable Town Board Members:

Kindly move to Terminate MaryJean Fitzgerald as Clerk to the Town Justice and appoint her as Court Clerk effective March 3, 2016 noting that MaryJean is ranked #3 on the Civil Service list. Further note that there will be no increase in salary with this lateral move and have the Supervisor sign the necessary forms for Erie County Personnel.

Thank you for your consideration.



Jeffrey M. Harrington
Town Justice



Shannon E. Filbert
Town Justice