



TOWN OF WEST SENECA

TOWN SUPERVISOR
SHEILA M. MEEGAN
TOWN COUNCIL
EUGENE P. HART
WILLIAM P. HANLEY, JR.

TO: Honorable Town Board / Town of West Seneca
FROM: Lauren J. Masset
Youth Service Coordinator
DATE: May 17, 2016
RE: Matthew Skrzypczyk – Pool Supervisor

Dear Honorable Town Board,

Please move to appoint Matthew Skrzypczyk as a part-time seasonal Recreation Supervisor with a pay rate of \$13.00/hour effective May 24, 2016.

Matthew Skrzypczyk will be the Pool Supervisor this season.

Please advise the Finance Department that this position should be paid out of line 1.7180.0100 Salary of Recreation Supervisor – Part Time.

Authorize the Supervisor to sign and complete the necessary forms for Erie County Personnel.

Respectfully Submitted,

Lauren J. Masset
Youth Service Coordinator