

MEMO

TO: Town Board, Sheila Meegan Supervisor, John Rusinski, Councilman

From: Councilman Gene Hart

August 22, 2012

Kindly move to contract with Public Sector HR Consultants of Glennville, New York to conduct a staffing needs assessment of our Recreation Department and Senior Services Departments at a cost of \$7,500 plus travel expenses. Authorize the Supervisor to sign any necessary contracts and agreements with Public Sector Hr Consultants prior to the commencement of the needs assessment study.

Please transfer \$8,500 in available appropriations from the Salary of Coordinator of Peer Counseling, appropriation 1.7313.0100 to Planning Consultant, appropriation 1.1910.0484 in order to fund the contract plus travel expenses from current appropriations.

From the Desk of Gene Hart
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