

TOWN OF WEST SENECA



SHEILA M. MEEGAN
TOWN SUPERVISOR

To: Fellow Town Board Members
From: Sheila M. Meegan, Town Supervisor
Date: February 8, 2016
Re: **Kiwanis Club Annual Arts & Craft Festival**

As per the attached request, kindly approve the request for the West Seneca Kiwanis Club to hold their annual Arts & Craft Festival on July 16, 2016 and July 17, 2016 on the Town Hall property.



**Kiwanis Club of West Seneca
P.O. Box 451
West Seneca, New York 14224**

January 22, 2016

Sheila M. Meegan
Town Supervisor
Town of West Seneca
1250 Union Road
West Seneca, New York 14224

Dear Ms. Meegan:

The West Seneca Kiwanis Club would like to hold their annual Arts & Craft Festival on July 16 and 17, 2016. Please present this in front of the Board for approval at your earliest convenience so that we may start to send out applications to our crafters if the dates are approved.

If there is anything else that you require, please feel free to contact me at (716) 572-3934 or administrator@wskiwanis.org.

Very Truly Yours,

A handwritten signature in cursive script that reads "Julie Rauscher".

Julie Rauscher
Committee Chairman