



TOWN OF WEST SENECA

TOWN SUPERVISOR
SHEILA M. MEEGAN
TOWN COUNCIL
EUGENE P. HART
WILLIAM P. HANLEY, JR.

To: The Honorable Town Board

From: John J. Fenz, Esq.
Town Attorney

Date: May 18, 2016

Re: Request for Proposals – Proposal Due Date
Concession Services

Kindly adopt a Resolution authorizing the Town Attorney to prepare a Request for Proposals inviting qualified contractors to provide concession services at certain Town owned facilities. If approved, bid documents will be available in the Town Clerk's Office immediately.

Further, please set a due date for proposals of June 15, 2016. If approved, the Town Attorney will submit the advertisement for proposals to the West Seneca Bee.

Please be advised that the Town did not receive a response to the previous request for proposals, compelling the resubmission of this item.