



TOWN OF WEST SENECA

MATTHEW D. ENGLISH  
SUPERINTENDENT OF  
HIGHWAY DEPARTMENT

TOWN SUPERVISOR  
SHEILA M. MEEGAN  
TOWN COUNCIL  
EUGENE P. HART  
WILLIAM P. HANLEY, JR.

TO: The Honorable Town Board  
FROM: Matthew D. English  
DATE: May 17, 2016  
RE: **HIGHWAY SUMMER HELP**

Dear Honorable Town Board Members:

Please appoint Madelyn Sheehan as a Part-time Seasonal Laborer in the Highway Department at a rate of \$10.00 per hour effective May 24 – September 2, 2016:

Miss Sheehan is a Senior at Syracuse University majoring in Environmental Studies, and has previously worked at the Highway Department to complete her internship.

Please have the Supervisor sign the necessary forms for Erie County Personnel.

Sincerely,

Matthew D. English  
Superintendent of Highways

