TOWN OF WEST SENECA

SHEILA M. MEEGAN
TOWN SUPERVISOR

To: Fellow Town Board Members

From: Sheila M. Meegan, Town Supervisor

Date: December 19, 2016

Re: Leave of Absence

Per the attached requests, kindly move to grant the following an extension of their existing leave of absence through and including January 2, 2018

Jacqueline Felser, leave of absence from Senior Clerk Stenographer

Matthew English, leave of absence from Motor Equipment Operator

John Gullo, leave of absence from Fire Inspector

and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

To: West Seneca Town Board

From: Jacqueline A Felser, Town Clerk

Date: December 15, 2016

Re: Leave of absence

Honorable Board Members:

Please accept this as my request for an extension of the leave of absence from my Civil Service position of Senior Clerk Stenographer through and including January 2, 2018.

Thank you for your consideration.

John A. Gullo
1130 Center Rd
West Seneca, New York 14224
716-583-1928

December 12, 2016

Honorable Town Board
1250 Union Road
West Seneca, New York 14224

Please allow this letter to serve as a request for a one year leave of absence from my position as Fire Inspector for the Town of West Seneca. If you have any questions please do not hesitate to contact me. Thank you for your consideration.

Sincerely;

John A. Gullo

John A. Gullo

TOWN OF WEST SENECA

MATTHEW D. ENGLISH
SUPERINTENDENT OF
HIGHWAY DEPARTMENT

TOWN SUPERVISOR
SHEILA M. MEEGAN

TOWN COUNCIL
EUGENE P. HART
WILLIAM P. HANLEY, JR.

TO: The Honorable Town Board

FROM: Matthew D. English

DATE: December 12, 2016

RE: **LEAVE OF ABSENCE**

Honorable Town Board Members:

Please accept this as my request for an extension of the leave of absence from my blue collar position through and including January 2, 2018.

Thank you for your consideration.

Sincerely,

Matthew D. English
Superintendent of Highways