



TOWN OF WEST SENECA

MATTHEW D. ENGLISH  
SUPERINTENDENT OF  
HIGHWAY DEPARTMENT

TOWN SUPERVISOR  
SHEILA M. MEEGAN  
TOWN COUNCIL  
EUGENE P. HART  
WILLIAM P. HANLEY, JR.

TO: The Honorable Town Board  
FROM: Matthew D. English  
DATE: May 9, 2016  
RE: **BUILDINGS AND GROUNDS APPOINTMENTS**

Dear Honorable Town Board Members:

Please appoint Patrick Keane as Seasonal Part-time Laborers in the Buildings and Grounds Department effective May 10, 2016 – September 15, 2016 a rate of \$9.00 per hour contingent upon the passing of drug and alcohol testing.

Please have the Supervisor sign the necessary forms for Erie County Personnel.

Sincerely,

Matthew D. English  
Superintendent of Highways



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