

Town of West Seneca
Justice Court

Jeffrey M. Harrington
Town Justice

Shannon E. Filbert
Town Justice

TO: Honorable Town Board
FROM: Jeffrey Harrington, Town Justice
DATE: February 3, 2016
RE: Darlene Sommer's Retirement

Dear Honorable Town Board:

Please be advised that Darlene Sommer will be retiring from her Senior Clerk Typist position, effective March 3, 2016. She has been a dedicated worker in the Justice Court for the last 20 years.

I request the West Seneca Town Board accept her notice of retirement and authorize the Supervisor to sign the necessary forms for Erie County Personnel.



Hon. Jeffrey M. Harrington
Town Justice

West Seneca Justice Court

To: West Seneca Town Board:

Supervisor Sheila Meegan, Eugene Hart, William Hanley

From: Darlene Sommer

Date: February 3, 2016

Re: Retirement

I would like to notify you of my intention to retire on March 3, 2016, after 20 years of dedicated service as a Senior Clerk Typist to the Justice Court.

My last day on payroll will be March 2, 2016.

Sincerely,

A handwritten signature in cursive script that reads "Darlene Sommer".

Darlene Sommer