

TOWN OF WEST SENECA



ENGINEERING  
DEPARTMENT

TOWN SUPERVISOR  
SHEILA M. MEEGAN  
TOWN COUNCIL  
EUGENE P. HART  
WILLIAM P. HANLEY, JR.

September 22, 2015

Honorable Town Board  
Town of West Seneca

**Re: Courtroom Handicap Accessibility Project**

Dear Honorable Town Board,

Please approve setting a bid date of Wednesday, October 21, 2015 at 2:00 p.m. for the above referenced project. If approved, contract documents will be available in the Town Clerk's office starting on Thursday, October 1, 2015 and we will get the advertisement for bid in to the Town's legal newspapers.

If you have any questions regarding the above, feel free to contact me.

Sincerely,

*Steven R. Tanner*

Steven R. Tanner, P.E.  
Town Engineer

*KB for*

Cc: file