



TOWN OF WEST SENECA

MATTHEW D. ENGLISH
SUPERINTENDENT OF
HIGHWAY DEPARTMENT

TOWN SUPERVISOR
SHEILA M. MEEGAN
TOWN COUNCIL
EUGENE P. HART
WILLIAM P. HANLEY, JR.

TO: Honorable Town Board
FROM: Matthew D. English
DATE: June 20, 2016
RE: **SANITATION TERMINATION**

Dear Town Board:

Please terminate Frank Courtney as a Sanitation Seasonal P/T Laborer effective June 17, 2016.

Also, please authorize the Supervisor to sign the necessary forms for Erie County Personnel.

Sincerely,

Matthew D. English
Superintendent of Highways

