



TOWN OF WEST SENECA

TOWN SUPERVISOR
SHEILA M. MEEGAN
TOWN COUNCIL
EUGENE P. HART
WILLIAM P. HANLEY, JR.

To: The Honorable Town Board

From: John J. Fenz, Esq.
Town Attorney

Date: April 21, 2016

Re: Request for Proposals – Proposal Due Date
Concession Services

Kindly adopt a Resolution authorizing the Town Attorney to prepare a Request for Proposals inviting qualified contractors to provide concession services at certain Town owned facilities. If approved, bid documents will be available in the Town Clerk's Office on April 28, 2016.

Further, please set a due date for proposals of May 12, 2016. If approved, the Town Attorney will submit the advertisement for proposals to the West Seneca Bee.