



TOWN OF WEST SENECA

MATTHEW D. ENGLISH  
SUPERINTENDENT OF  
HIGHWAY DEPARTMENT

TOWN SUPERVISOR  
SHEILA M. MEEGAN  
TOWN COUNCIL  
EUGENE P. HART  
WILLIAM P. HANLEY, JR.

TO: The Honorable Town Board  
FROM: Matthew D. English  
DATE: July 8, 2016  
RE: **EMPLOYEE DEPARTMENT CHANGE**

Dear Honorable Town Board Members:

Please change the department of the following Seasonal Part-time Laborers from the Buildings and Grounds Department to the Sanitation Department effective July 18, 2016 – October 28, 2016 at a rate of \$9.00 an hour:

Matthew McCarthy  
Chase Weber

Please have the Supervisor sign the necessary forms for Erie County Personnel.

Sincerely,

Matthew D. English  
Superintendent of Highways

