

TOWN OF WEST SENECA



SHEILA M. MEEGAN
TOWN SUPERVISOR

To: Fellow Town Board Members
From: Sheila M. Meegan, Town Supervisor
Date: January 11, 2016
Re: **Retirement of Donald Batt**

Per the attached communication, kindly accept the retirement of Donald Batt, Laborer, effective January 5, 2016 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

To: Honorable Town Board
From: Donald Batt
Re: Retirement

December 29, 2015

Dear Town Board Members,

Please accept my retirement as of January 5th, 2016 from my position as laborer in the West Seneca Highway Dept. My last day of work will be January 4th, 2016.

It has been an honor for the last 25 years working for the people of West Seneca and Highway Supt. Matt English. I also want to thank the guys for making my time there enjoyable. The memories I have are great. Thank you.

Sincerely,

Donald Batt